

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE STATION
April 14th 2020

MINUTES

CALL TO ORDER: The regular board meeting of the De Beque Fire Protection District was called to order by Board President Annette Tanner at 6:00 PM on April 14th, 2020 by means of public video conference. Directors present were Marge Mackey, Melanie Hansen, Annette Tanner, Toni Vincenzetti and Sling Herrman. Also present was Shannon Currier - District Accountant, and District Fire Chief Mike Harvey. Public present: Dustin Koehler.

The pledge of allegiance was recited.

Roll Call was taken.

Mrs. Hansen: Present, Mr. Herrman: Present, Mrs. Mackey: Present, Mrs. Tanner: Present, Mrs. Vincenzetti: Present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: No corrections or additions to the agenda.

APPROVAL ITEMS:

1) Minutes from the March 10th, 2020 regular board meeting were reviewed by the board. The minutes were accepted as presented.

Marge Mackey moved to accept the March 10th, 2020 regular meeting as presented, seconded by Sling Herrman.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti aye. Motion passed.

2) Minutes from the March 20th, 2020 special meeting were reviewed by the board. The minutes were accepted as presented.

Marge Mackey moved to accept the March 20th, 2020 special meeting as presented, seconded by Toni Vincenzetti.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti aye. Motion passed.

PUBLIC COMMENTS: No public comments

Old Business:

- 1) EMS Billing company update: Chief Harvey gave the fire board an update on the progress to switching to a new EMS billing company. The switch to the different company will occur on May 11th 2020.
- 2) CoVid response update: Chief Harvey reviewed the CSC matrix for the De Beque Fire Protection District and the current status is in conventional operation. This was needed for the state operations and the emergency declaration. Agencies and medical directors if adopting the CSC plan, can choose only parts of the guideline that meet their situational awareness (conventional, contingency or crisis) or implement all components as agency and system challenges dictate. There is no obligation to implement any one part or the full document in its entirety. Any part of the CSC plan adopted would have the liability protections built into the plan.
- 3) ISO Inspection update: The Fire District has not yet received information concerning the recent ISO review for the fire district. Personnel are working to have staff conduct more training while on shift in preparation for the next inspection. When the review is received, it will be reviewed and evaluated to see what areas the fire district can improve on.
- 4) Election update: Ballots were mailed out April 13th. The election is still on track for May 5th. Election Judge training has been completed. There will be three election judges. Chief Harvey answered any additional questions about the election.

NEW BUSINESS:

No new business to report.

ACCOUNTANTS REPORT

- 1) Shannon Currier, Fire District Contract Accountant provided the board with electronic copies of the financial statements through the end of February 2020. Mrs. Currier reviewed the documents and year to date financials with the Fire Board.

Sling Herrman moved and seconded by Marge Mackey to accept the February 2020 financials as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

Marge Mackey moved and seconded by Toni Vincenzetti to accept the February 2020 expenditures as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

Write offs: The Fire Board reviewed the write-off statement for the month ending February 2020.

Sling Herrman moved to accept the write-off statement for the month ending February 2020, seconded by Toni Vincenzetti

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

February 2020

Insurance adjustments-	\$5,593.36
Write-offs -	\$0.00
Total -	\$5,593.36

FIRE CHIEF REPORT: Chief Harvey reviewed his monthly written administration report and the many changes that the Fire District has had to do in response to the CoVid-19 virus along with the impact it has had on the local residents. All training has been modified to virtual training. There will be a field training in April to help another local agency to get personnel certified in NWCG wildland fire standards. Distancing standards are built into the training and a minimal number of people will be at the training. The training will be conducted outside and no one allowed in the station. Chief Harvey thanked Patrick Cole for his work on the ISO fire training matrix in preparation to get our training hours up for the future ISO inspection. Chief Harvey it is a continual process to keep the ISO rating as low as possible to benefit our tax payers.

Chief Harvey discussed the rate at which the election judges should be paid. The Board agreed to pay \$16.00 per hour. Chief Harvey will check with the attorney firm and confirm the hours the judges will be needed for the election.

BOARD COMMENTS: None

ADJOURNMENT: Toni Vincenzetti moved to adjourn the meeting. Marge Mackey seconded the motion to adjourn.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye; Sling Herrman, aye; Toni Vincenzetti, aye. Motion passed.


Meeting adjourned at 6:50 PM.

Next regular meeting scheduled for May 12th, 2020 at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors May 12th, 2020.


Annette Tanner - President




Toni Vincenzetti - Secretary/Treasurer
Melanie Hansen