

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE STATION
January 12th 2021

MINUTES

CALL TO ORDER/ROLL CALL:

Pursuant to notice, the regular board meeting of the De Beque Fire Protection District was called to order by President Annette Tanner at 6:11 PM on Tuesday, January 12th, 2021.

As per Mesa County Health Department orders, the meeting was conducted virtually with a public link on the District Website.

Roll Call: Annette Tanner, Melanie Hansen, Cynthia Farris, Melanie Hansen, Dustin Koehler, and Marge Mackey present by video conference. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Others present: Shannon Currier - District Contract Accountant, and District Fire Chief, Mike Harvey was present. No public present.

The pledge of allegiance was recited.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: President Annette Tanner inquired if there are any corrections or additions to the agenda. No changes to the agenda.

APPROVAL ITEMS:

- 1) Minutes from the December 8th, 2020 regular board meeting were reviewed by the board. The minutes were accepted as presented.

Melanie Hansen moved to accept the December 8th, 2020 regular board meeting minutes as presented, seconded by Cynthia Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye; Motion passed.

PUBLIC FORUM: No public was present on-line.

OLD BUSINESS:

- 1) Health Insurance: The Board discussed the various health care proposals and the proposed Intergovernmental agreement with Public Sector Health Care Group.

Annette Tanner moved to approve the Public Sector Health Care Group Intergovernmental Agreement (IGA). The motion was seconded by Cynthia Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

Annette Tanner moved to approve the United Health Care Plan B PPO health insurance through Public Sector Health Care. The motion was seconded by Cynthia Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

Melanie Hansen moved approved the health reimbursement account (HRA) to be managed by Affiliated Benefits Consultants, Inc. (ABC). The motion was seconded by Dustin Koehler.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

NEW BUSINESS:

- 1) 2021 meeting schedule and posting locations. The board reviewed the 2021 meeting schedule and posting locations. Meeting posting locations will be the Fire Station at 4580 Frontage Road and on the website at www.debequefire.org

Marge Mackey moved approved the 2021 meeting schedule and posting locations. Dustin Koehler seconded the motion.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

- 2) Accountant meeting schedule. The Board discussed the meeting that contract accountant Shannon Currier would be attending. The accountant will attend the January, March meeting. February and April will not attend. At the April meeting the board will further review the meeting attendance for the remaining months in 2021.
- 3) Copier Lease. The Board discussed the copier lease which is due to expire March 15th 2021. The Board tabled the selection until the February meeting pending further information from proposals.

FINANCIAL REPORT AND UPDATES

- 1) Shannon Currier, Fire District Contract Accountant provided the board with electronic copies of the financial statements for the month ending November 2020. Mrs. Currier reviewed the documents and year-to-date financials with the Fire Board.

Marge Mackey moved and seconded by Dustin Koehler to accept the November 2020 financial statements as presented.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed.

Marge Mackey moved and seconded by Melanie Hansen to accept the November 2020 expenditures as presented.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed.

District Accountant Shannon Currier reviewed the insurance write-offs for November 2020.

Dustin Koehler moved to accept the insurance adjustment amount of \$2,493.25 and bad debit write off of \$1,898.00 for a total write off and adjustments amount of \$4,391.25 for November 2020. The motion was seconded by Marge Mackey.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

FIRE CHIEF REPORT: The Chief Harvey reviewed his written report that was sent by email prior to the meeting. There were no questions from the Board.

Chief Harvey presented the damaged fire hose decommission list. Fire hose inventory items, 215, 23, 233, 237, 30, 32, 34, 35, 39, 512, 513, and 60 will be decommissioned and disposed of. A local resident has requested the hose.

Dustin Koehler moved to approve the hose decommission list as presented. The motion was seconded by Melanie Hansen.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

At 7:18 Annette Tanner moved to go into executive session for the purpose of discussing Chief Harvey's personnel evaluation and Cynthia Farris seconded the motion.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

At 8:18 the executive session was concluded.

Marge Mackey moved to conclude the executive session. The motion was seconded by Cindy Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

BOARD ITEMS AND COMMENTS: No comments.

ADJOURNMENT: Marge Mackey moved to adjourn the meeting and Cynthia Farris seconded the motion.

Vote: Cynthia Farris, aye; Melanie Hansen, aye, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed.

Meeting adjournment at 8:20 PM.


Next regular meeting: February 9th at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on February 9th, 2021.



Annette Tanner – President





Marge Mackey – Vice President