

REGULAR MEETING  
BOARD OF DIRECTORS  
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIREHOUSE  
April 9<sup>th</sup> 2019

MINUTES

CALL TO ORDER: Meeting was called to order by Board President Annette Tanner at 6:04 pm on April 9<sup>th</sup>, 2019. Directors present were Annette Tanner, Marge Mackey, Melanie Hansen and Sling Herrman and Toni Vincenzetti. Also present was Shannon Currier - District Accountant, Lieutenant Forest Matis and District Chief Mike Harvey. Public present: None

The pledge of allegiance was recited.

Roll Call was taken. All board members present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA:

**APPROVAL ITEMS:**

- 1) Minutes from March 2019 regular board meeting were reviewed and approved by the board.

Melanie Hansen moved to accept the March 12<sup>th</sup> 2019 regular board meeting minutes as presented, seconded by Sling Herrman.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti aye. Motion passed.

**PUBLIC COMMENTS:** No public present.

**Old Business:**

- 1) Future financial discussion. The Fire Board and Chief Harvey discussed the future impacts of the decreased tax revenues to the fire district. Chief Harvey is working on the future cost projections and should have some information for the next board meeting. The past financial analysis has been done. CPA Shannon Currier will assist Chief Harvey in producing the projections. The Board also discussed the implications that the signing of senate bill 181 will have on the fire district. Chief Harvey stated it is going to be a big negative impact and the full extent of the bill is unknown at this time. The unstable atmosphere for drilling in Colorado will further drive down production, impacting special districts.

- 2) Attorney firm rate comparisons. Chief Harvey presented the hourly rate comparison to the board for review and discussion. The Board discussed some of the pros and cons for each of the attorney firms. The topic was tabled until a later date.

#### **NEW BUSINESS:**

- 1) Paramedic Class reimbursement: The Board reviewed the invoice from CMU for Paramedic Ethan Harvey Class. The Board discussed some of the options concerning the re-payment of class tuition to employees. Chief Harvey presented the modified higher education policy. Many of the smaller classes like EMT and firefighter are not as expensive. The higher education classes like paramedic are between \$15,000 and \$23,000 per student. Chief Harvey stated that the fire district needs to have some assurance that the employee will complete the course and stay with the fire district. Shannon Currier discussed the tax implications to employees concerning the repayment. Chief Harvey stated that with the higher level courses comes a much higher cost to the fire district and that the employee's that take the classes must have some financial obligation to fully complete the course. Chief Harvey discussed some of the challenges with previous courses. Chief Harvey will ask other agencies what policy they have in place. Several options were discussed including payment per semester and payment per each stage of the FTO process. Chief Harvey also stated that we would need legal to review a re-payment policy from the employee. Sling Herrman asked if the fire district could make payment to Ethan at this time. Chief Harvey stated that he would rather wait until the policy is in place so that we do not set a future precedence and start with a new policy. Chief Harvey will have more at the May meeting.
- 2) Newsletter review: The board reviewed the spring/summer newsletter. Chief Harvey will update the newsletter and email it out to the board for final review.

#### **ACCOUNTANTS REPORT**

- 1) Shannon Currier, Fire District Accountant provided the board with written copies of the financial statements through the end of February 2019. Mrs. Currier reviewed the documents and year to date financials with the Board. Shannon Currier will start the 2019 budget to actual at the May meeting.

- Mrs. Marge Mackey moved, seconded by Mr. Sling Herrman to accept the February 2019 expense statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye.  
Motion passed.

- Mrs. Toni Vincenzetti moved, seconded by Mr. Sling Herrman to accept the February 2019 financial statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye.  
Motion passed.

- Mrs. Marge Mackey moved to accept the insurance write off and adjustments as follows, seconded by Mr. Sling Herrman.

February 2019	
Insurance adjustments-	\$1,738.83
Write-offs	\$372.57
Total	\$2,111.40

FIRE CHIEF REPORT: Chief Harvey presented his written report for the month of February 2019 which covered the various meetings, training and call volume for the Fire District. See attached report. Forest Matis commented on the CQI activity and protocol testing in process. Chief Harvey also briefly discussed the new medical advisor that will be starting this summer and his request to meet with staff.

BOARD COMMENTS: None

ADJOURNMENT: Toni Vincenzetti moved to adjourn the meeting. Sling Herrman seconded the motion to adjourn.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye; Sling Herrman, aye; Toni Vincenzetti, aye. Motion passed.

Meeting adjourned at 7:37 PM.

Next regular meeting scheduled for May 14th 2019 at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on May 14<sup>th</sup>, 2019.

*Annette C Tanner*

Annette Tanner - President

*Marge Mackey*

Toni Vincenzetti - Secretary/Treasurer

