

SPECIAL MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
NOVEMBER 2ND AT 2:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Karen at 2:00pm. Directors present were Karen Latham, Marge Mackey, Toni Vincenzetti & Dick Latham. Chanse Brackett was absent. Fire staff present were Mike Harvey, Fire/EMS Chief, & Shanelle Hansen, Secretary. Guest present via conference call was Kirsten Kurath, Attorney. No public were present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: None

APPROVAL ITEMS: None

PUBLIC COMMENTS: No public were present.

OLD BUSINESS:

- A. PNCI Contract – Mike heard from Mark with Skyline Roofing. They plan to be here to begin working on November 7th. Supplies are ordered and should be here along with a fork lift on November 8th. They are hoping they will be able to complete the Scope of Work in two weeks. The Scope of Work agreement has been reviewed by Doug, with DPA Architects, & John Hesslink, with Division 7. The redlined portions in the Contract are their comments and questions. As soon as this Scope of Work Contract is signed Mark, with Skyline, will order the snow fence. He wants to start on that part of the project right away before it begins freezing. Skyline will fix the issues from J-Blanco and will take over the warranty of the roof for the 1st 5 years. There is a 20 year Manufacturer’s Warranty on the materials used, but only a 5 year warranty on the application of those materials. If we need work done, it will be done by Skyline once they take over the job of finishing the roof. That warranty work should be paid for by PNCI. Ned Maher (sp?), who supervised J-Blanco, is coming back for quality control.

The Board discussed pros and cons of cancelling the stop work order in order to let PNCI hire Skyline Roofing to finish the project. Mike and Kirsten (over conference call) answered the Board’s questions.

Karen asked if the Board votes to rescind the Stop Work Order, do they vote to do so with a contingency. Dick responded that the contingency is the Fire District has been withholding money from PNCI on the project. Mike stated it is to PNCI’s advantage to get this done in order to get paid the money withheld. The percentage withheld is set per State law. Mike stated his concern with PNCI being able to retain a good relationship with Skyline Roofing. Toni stated she is as comfortable with rescinding the Stop Work Order as she can be under the conditions. Marge agreed.

It was decided to not go into Executive Session. Kirsten suggested the following wording as the motion the Fire Board needed to make:

Without waiving any of its rights under the Construction Contract, the District rescinds the Order to Stop Work dated September 26, 2016 and the Notice Pursuant to Article 14.2.2 of the Construction Contract, such rescission being contingent upon PNCI entering in a subcontract with Skyline, the scope of work and schedule having previously been shared with the District, and PNCI's expressed agreement to complete all outstanding issues relating to the project.

Marge made that motion. Toni seconded. Karen – Yes, Marge – Yes, Toni – Yes, Dick – Yes. Motion passed.

NEW BUSINESS: None

ACCOUNTANT'S REPORT – By Shannon Currier – None.

FIRE CHIEF'S REPORT – None


PUBLIC/BOARD COMMENTS: None


SECRETARIAL ITEMS – Shanelle Hansen: None

ADJOURNMENT: Dick motioned to adjourn the meeting. Marge seconded. Karen – Yes, Marge – Yes, Dick - Yes & Toni – Yes. Motion passed.

Approved by the De Beque Fire Protection
Board of Directors on 11-08-16.

Minutes Transcribed & Typed by:


Karen Latham, President


Shanelle Hansen, District Secretary

