

REGULAR MEETING  
BOARD OF DIRECTORS  
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE STATION  
February 9<sup>th</sup> 2021

MINUTES

**CALL TO ORDER/ROLL CALL:**

Pursuant to notice, the regular board meeting of the De Beque Fire Protection District was called to order by President Annette Tanner at 6:01 PM on Tuesday, February 9<sup>th</sup>, 2021.

Social distancing observed. The meeting was conducted virtually and in person. The on-line video was also available.

**Roll Call:** Annette Tanner, Melanie Hansen - absent, Cynthia Farris, Melanie Hansen, Dustin Koehler, and Marge Mackey present in person. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

**Others present:** District Fire Chief, Mike Harvey, Captain Forest Matis, and Paramedic/FF Jason Lee was present. No public present or on-line.

The pledge of allegiance was recited.

Marge Mackey moved to excuse Melanie Hansen from the regular board meeting. Motion seconded by Cynthia Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye; Motion passed.

**ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA:** President Annette Tanner inquired if there are any corrections or additions to the agenda. No changes to the agenda.

Jason Lee inquired if the fire district would pay for paramedic certificate training and how to apply for that funding. Jason Lee stated he graduated in 2017 and was hired part-time in 2018 as a paramedic. Chief Harvey also stated that Matt Bollig was also currently paying for his paramedic certificate. Jason Lee stated that he had expenses of \$18,000 for his paramedic certificate. Mrs. Tanner stated that the Board would review the request. Chief Harvey will send the scale for wages to the board. The Fire District paid for Forest Matis paramedic certificate and a portion of Ethan Harvey's paramedic when they were paid employees of the district.

**APPROVAL ITEMS:**

- 1) Minutes from the January 12<sup>th</sup>, 2021 regular board meeting were reviewed by the board.

The minutes were accepted as presented.

Marge Mackey moved to accept the January 12<sup>th</sup>, 2021 regular board meeting minutes as presented, seconded by Cynthia Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye; Motion passed.

**PUBLIC FORUM:** No public was present on-line.

**OLD BUSINESS:**

- 1) Health Insurance: Chief Harvey updated the Board on the progress of switching over to the new health insurance. Chief Harvey requested that a formal vote be recorded as to the Boards decision if the Fire District will pay the premium for the MetLife Dental and eye insurance.

Cindy Farris moved to approve pay the employee premiums for the MetLife eye and dental insurance. The motion was seconded by Annette Tanner.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

- 2) Chief Harvey presented the copier rental summary to the Board and discussed the various options.

Annette Tanner moved to approve the copier rental agreement with All Copy proposal #1 for 60 months. The motion was seconded by Cindy Farris.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

- 3) Financial Statements. Board President Annette Tanner discussed if the Fire District needed the financial statements every month provided by the contract accountant and her concerns about how much the fire district was paying for accounting. Annette will contact Shannon Currier and further discuss rates and time spent preparing reports. Shannon Currier will be attending the March meeting.

**NEW BUSINESS:**

- 1) HVAC service: Chief Harvey ask the board as to their preference on if they want to run an ad in the local papers or directly contact some companies to get pricing on the fire station HVAC service. The Board requested A1, Air Stream and Mountain Air be contacted to get bids for the service on the fire station.
  
- 2) Mediation Company: Annette Tanner presented proposals from Larry Dragon and CPS HR consulting. The Board discussed the proposals. The Board also discussed becoming members in the SDA pool. The Board decided that the cost of the special district pool would not be effective. Annette Tanner will contact all personnel and get their schedules.

Marge Mackey moved to accept the proposal from CPS HR Consulting. The motion was seconded by Dustin Koehler.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

- 3) Chief Harvey presented the three proposals to purchase VHF radio equipment from the Chevron donation.

Marge Mackey moved to accept the First Responder Communication proposal not to exceed \$25,000. The motion was seconded by Dustin Koehler.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed

- 4) EMS Training group update. Chief Harvey updated the board on the gatekeeper issues and that he is still working with the state to resolve those issues.

## FINANCIAL REPORT AND UPDATES

- 1) No financial reports presented for February meeting.

**FIRE CHIEF REPORT:** The Chief Harvey reviewed his written report that was sent by email prior to the meeting. There were no questions from the Board. Chief Harvey had a request from the previous owner of the fire station property, if they could spread the ashes in the hay field to the east of the station. The Board approved the spreading of the ashes. Chief Harvey discussed the upcoming ALS/BLS refresher class in February and March. Forest updated the board on current QA items and some standard operating guidelines they have been working on. The Lucas compression device from the CoVid grant is in-service and funding received the grant closed out. Chief Harvey also discussed that two new bunker gear sets for two part-time personnel will be ordered soon. Jason Lee updated the board on the dispatch line user's group meeting. Chief Harvey also asked the board if they would be interested in holding a day for employee families to have a jet boat ride and a catered bare-be-que in May for EMS week. The board thought it would be a good idea. Chief Harvey will get pricing for both for the March Board meeting. Chief Harvey also commented that he virtually attended the Grand Junction Regional Communications board meeting last month and got approval to add the Mesa County tactical 800 Mhz tactical channels 1 thru 3 to Grand Valley Fire District radios. It has taken several years to get the approval to share these channels across county lines.

**BOARD ITEMS AND COMMENTS:** Annette Tanner asked a question concerning CoVid and its transfer from person to person.

ADJOURNMENT: Marge Mackey moved to adjourn the meeting and Annette Tanner seconded the motion.

Vote: Cynthia Farris, aye; Melanie Hansen, absent, Dustin Koehler, aye; Marge Mackey, aye; Annette Tanner, aye.

Motion passed.


Meeting adjournment at 7:59 PM.

Next regular meeting: March 9th at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on March 9th, 2021.

  
Annette Tanner - President



  
Marge Mackey – Vice President