

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIREHOUSE
May 14th 2019

MINUTES

CALL TO ORDER: Meeting was called to order by Board President Annette Tanner at 6:04 pm on May 14th, 2019. Directors present were Annette Tanner, Marge Mackey, Melanie Hansen. Sling Herrman and Toni Vincenzetti absent. Also present was Shannon Currier - District Accountant, Lieutenant Forest Matis and District Fire Chief Mike Harvey. Public present: None

The pledge of allegiance was recited.

Roll Call was taken.

Board President Annette Tanner requested a motion to excuse both Sling Herrman and Toni Vincenzetti from the May 14th regular fire board meeting as they had previously notified the Fire District that they would not be present at the May meeting.

Marge Mackey moved to accept approve the absences as excused. , seconded by Melanie Hansen.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman absent, Toni Vincenzetti absent. Motion passed.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA:

APPROVAL ITEMS:

- 1) Minutes from April 9th 2019 regular board meeting were reviewed by the board as presented.

Marge Mackey moved to accept the April 9th 2019 regular board meeting minutes as presented, seconded by Melanie Hansen.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman absent, Toni Vincenzetti absent. Motion passed.

PUBLIC COMMENTS: No public present.

Old Business:

- 1) Future financial discussion. Shannon Currier and Chief Harvey explained different funding options for the fire district future fiscal needs. The board had reviewed the materials for legal counsel in reference to the upcoming May 2020 election and the unique requirements of the Fire District. The Fire Board directed Chief Harvey to contact the law firm of Ireland Stapleton Pryor & Pascoe, PC to discuss the proposed options. Mrs. Currier reviewed the impacts of Tabor, the 5.5% limitation and the residential

assessment rates. The Fire Board stated that financial transparency is essential to the tax payers. The idea of placing a ceiling limitation on the proposed financial question was discussed in detail. Chief Harvey stated that having a fixed income would make the budgeting process easier. Chief Harvey expressed that it is imperative that the election be done correctly and that the Fire District plan out everything for the next 10 to 15 years so that the Fire District would not need any further increases for a while. Everyone felt that with a fixed a financial figure, the tax payers may be more receptive to that rather than an amount that varies up and down each year. The district would still be within the confines of the Tabor limits. Mrs. Currier and Chief Harvey will continue to work on the process. Chief Harvey will discuss this option with the new legal firm.

- 2) Education Policy: Chief Harvey presented a first draft of the educational training policy for review. Chief Harvey will make the changes to both the policy and the new educational student agreement and have it out for both staff review and board review by the next board meeting for comment and adoption. The Board discussed the payment of tuition for the paramedic class that Ethan Harvey attended for the 2019 year. Chief Harvey is also looking at identifying in the tracking program Target Solutions those "Core" certifications required for employment and the other course that just support the position.

Melanie Hansen moved to pay the \$5,250 as per IRS regulations to Ethan Harvey for partial completion of his paramedic training and FTO partial completion, Marge Mackey seconded the motion. The remainder would be completed in 2020 pending completion of all requirements.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman absent, Toni Vincenzetti absent. Motion passed.

NEW BUSINESS:

ACCOUNTANTS REPORT

- 1) Shannon Currier, Fire District Accountant provided the board with written copies of the financial statements through the end of March 2019. Mrs. Currier reviewed the documents and year to date financials with the Fire Board.
 - Marge Mackey moved, seconded by Melanie Hansen to accept the March 2019 expense statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman absent, Toni Vincenzetti, absent. Motion passed.

- Marge Mackey moved, seconded by Melanie Hansen to accept the February 2019 financial statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman absent, Toni Vincenzetti, absent. Motion passed.

- Marge Mackey moved to accept the insurance write off and adjustments as follows, seconded by Melanie Hansen.

March 2019	
Insurance adjustments-	\$3,649.10
Write-offs	\$1,946.01
Total	\$5,595.11

FIRE CHIEF REPORT: Chief Harvey presented his written report for the month of April 2019 which covered the various meetings, training and call volume for the Fire District. Patrick Cole has completed all requirements to be a certified fire officer for a Captain position. Chief Harvey commented that the officer certifications and also the fire code prevention will add points when the next ISO inspection occurs. Chief Harvey explained to the board that the ISO rates fire agencies for the purpose of insurance rates in the fire district. Chief Harvey updated the fire board that on Monday May 20th the County Commissioner will be reviewing several of the fire districts code adoptions.

Chief Harvey thanked Jet Boat Colorado for their help again this year with the river swift water rescue training. Staff has been researching a water rescue sea doo for future addition to the water rescue. One of the issues that De Beque Fire has run into that other agencies will not operate on the river at night or during off season. Having a quick response team in our area with the increased usage on the river would benefit the public. Chief Harvey stated that the state supplemental cost certification was submitted to the State of Colorado for Medicaid.

Ethan Harvey and Patrick Cole have been working on a "FireWise" presentation to be held during the wildhorse day's events in August. Home Depot has already donated 50 buckets. Other items for mitigation use will be requested as give-away for attending the course. This presentation provides property owners information on wildland mitigation to so that homes can be more defensive during a wildland fire. This program encourages property owner to design landscape so that homes will be able to withstand a wildland fire. Forest Matis commented on new computer program that the Fire District is exploring to further automate our scheduling and payroll. It will be another add on to the Target Solutions platform that already tracks all the education, certifications and apparatus inspections for the Fire District. Chief Harvey will be exploring the functionality of the program and access for our district accountant. The pricing will have to be similar to the ImageTrend scheduling the fire district utilizes due to financial restrictions.

Chief Harvey attended a legal conference and a couple of our policies will need to be updated to deal with some of the CBD oil as well as other policies.

Shannon Currier comment that the auditor finished the Fire District audit for 2018 and Shannon will be scheduling when he can attend a board meeting in the next couple months.

BOARD COMMENTS: The Fire Board wished to thank Forest Matis for cooking the meat for Dave Anderson's retirement party and also all the board members that help prepare additional food for the event. Everyone enjoyed the socialization and food and wish Dave success in his retirement.

ADJOURNMENT: Marge Mackey to adjourn the meeting. Melanie Hansen seconded the motion to adjourn.

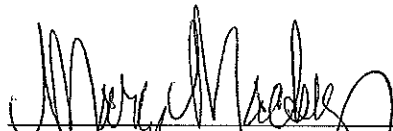
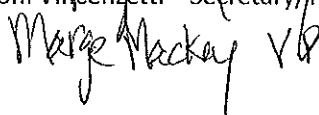
Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye; Sling Herrman, absent; Toni Vincenzetti, absent. Motion passed.

Meeting adjourned at 8:06 PM.

Next regular meeting scheduled for June 11th 2019 at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on June 11th, 2019.


Annette Tanner - President


Toni Vincenzetti - Secretary/Treasurer

Marge Mackey V.P.

