

SPECIAL MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
OCTOBER 25TH AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Karen at 6:00pm. Directors present were Karen Latham, Marge Mackey & Toni Vincenzetti. Dick Latham & Chanse Brackett were absent. Fire staff present were Mike Harvey, Fire/EMS Chief, & Shanelle Hansen, Secretary. Guest present was Kirsten Kurath, Attorney. No public were present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: None

APPROVAL ITEMS: None

PUBLIC COMMENTS: No public were present.

OLD BUSINESS:

1. PNCI Contract – Mike reviewed the email timeline received earlier in the day. He also gave the Board a recap of the meeting he had with Frank DeSantos that afternoon. Kirsten Kurath suggested adjourning to Executive Session prior to her giving her legal advice. Toni motioned to enter into Executive Session at 6:25pm. Marge seconded. Karen – Yes, Toni – Yes & Marge – Yes. Motion passed. Kirsten read the Executive Session wording required for public notice stating the Executive Session was called specifically for legal advice on the PNCI contract issues.

EXECUTIVE SESSION

Karen reopened the public meeting at 7:16pm. Kirsten noted that nothing was discussed in the Executive Session other than legal advice on PNCI Contract issues. Karen reviewed the emails with the Board again and voiced her concerns that the information provided by PNCI as of this meeting date are insufficient to give the Fire Board any security in that Skyline will sign the Contract to finish the work on the roof and that the Contract says nothing at all about the extent of the work needing to be done. The Board also voiced their concerns about the warranties on the roof – if Skyline would take those over, or would PNCI hold the warranty. There are no specific dates given when Skyline will be onsite, just a reference as to “around the first week of November.” Marge said PNCI has told the Board before they would do something and they don’t do it, there is a recording of Frank stating he would sign the Contract to extend back in July, but he never came in to sign, they have not given specific dates things will be done by. As of tonight PNCI has refused to share the Contract with Skyline for review by Kirsten and Doug which would give the Board some level of confidence Skyline would finish the project to the Fire Board’s specifications. Marge said the Fire Board’s confidence in PNCI is lacking due to the

fact they have not followed through on their word before. Karen asked for a motion to direct Kirsten to prepare the letter needed to terminate the Contract with PNCI with the 7 day notice required. Marge motioned to direct Kirsten to meet with Doug and get what she needs to write the Contract cancellation letter to PNCI with 7 days' notice as per section 14.2.1 of the Contractors Agreement between PNCI & De Beque Fire Protection District. Toni seconded. Karen – Yes, Marge – Yes & Toni – Yes. Motion passed.

NEW BUSINESS: None

ACCOUNTANT'S REPORT – By Shannon Currier – None.

FIRE CHIEF'S REPORT – None


PUBLIC/BOARD COMMENTS: None


SECRETARIAL ITEMS – Shanelle Hansen: None

ADJOURNMENT: Toni motioned to adjourn the meeting. Marge seconded. Karen – Yes, Marge – Yes, & Toni – Yes. Motion passed.

Approved by the De Beque Fire Protection
Board of Directors on 11-8-16.

Minutes Transcribed & Typed by:


Karen Latham, President


Shanelle Hansen, District Secretary

