

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
NOVEMBER 14TH, 2017 AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Karen at 6:04pm. Directors present were Karen Latham, Dick Latham & Toni Vincenzetti. Fire staff present were Mike Harvey, Fire/EMS Chief, and Shanelle Hansen, Secretary. Guest present was Shannon Currier, Accountant. Public present: No public were present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: None

APPROVAL ITEMS:

- 1.) Minutes from September 12th, 2017 Regular Meeting– Dick motioned to approve with no changes. Toni seconded. Karen – Yes, Dick – Yes, Toni – Yes. Motion Passed
- 2.) Minutes from October 10th, 2017 Regular Meeting – Tabled until the December meeting. Not enough members present to vote in favor since one member was not at October meeting and would have to abstain.
- 3.) Expenditures for the month of October – Dick motioned to accept the October Expenditures. Toni seconded. Karen – Yes, Dick – Yes & Toni – Yes. Motion passed.

PUBLIC COMMENTS: None

OLD BUSINESS:

- 1.) 2018 Budget Review – Shannon said this Budget is for review only this month, she will schedule the Budget Hearing for the December meeting. She reviewed recent budget changes and discussed any further changes to be made for next month.

NEW BUSINESS: None

ACCOUNTANT'S REPORT – By Shannon Currier – Shannon reviewed the attached reports and answered the Board's questions. Shannon also reviewed the Budget to Actual in detail.

Toni motioned to accept the Accountant's Report and to also approve the Bad Debt write-offs of \$36.00 and Insurance Adjustments totaling \$8772.68. Dick seconded. Karen – Yes, Dick – Yes & Toni – Yes. Motion passed

Shannon asked if the December meeting date could be changed to Wednesday, December 13th, 2017. She has some scheduling conflicts that week. The members present agreed to make the change.

FIRE CHIEF'S REPORT – Mike Harvey, EMS Chief/Fire Chief. Mike provided an Administrative Report (attached – hard copy on file) in the Board packets for their review. Mike briefly reviewed this report verbally and answered the Board's questions.

Mike explained there is structure hose that is old enough it is no longer safe to use. Since the amount of hose is significant, he would like to have the Board motion to give him permission to mark it 'Removed from Service' so it can be given away or thrown away. Dick motioned to remove the old structure hose from service. Toni seconded. Karen – Yes, Dick – Yes & Toni – Yes. Motion passed.

PUBLIC/BOARD COMMENTS: None

SECRETARIAL ITEMS – Shanelle Hansen: None

ADJOURNMENT: Dick motioned to adjourn the meeting. Toni seconded. Karen – Yes, Dick – Yes & Toni – Yes. Motion passed

Approved by the De Beque Fire Protection
Board of Directors on 1-9-18.

Jan
Attested
Minutes ~~Transcribed & Typed~~ by:

Karen L. Latham

Karen Latham, President

Shanelle Hansen

Shanelle Hansen, District Secretary





Fire District Administrative Report November 2017

Safety and Training:

- **Paramedic Student FTE:** Working on practical testing – Set for November in Denver.
- **S-230,231 Engine Crew boss:** Forest, Patrick, Ethan and Nate all passed the Crew boss course. Next step is to complete the task books.
- **Workers Comp Cost Containment:** De Beque Fire has been certified for the next three years for cost containment.
- **Quarterly Training:** Had our annual BLS skills day October 19th. Still have some BLS personnel to complete the training. Careflight training rescheduled for later due to calls. Goal of the quarterly training is to get personnel together to work as a unit. Have had resistance to this training.
- **Auto Extrication:** Jesse and Ethan attended an auto extrication practice in Palisade. Several vendors demonstrated the latest in tool technology.
- **ImageTrend training:** Forest, Patrick, Jesse and Mike will attend the ImageTrend training when it is available as “train the trainer” session.
- **Truck or treat:** Patrick and Ethan took the ladder truck up to town, decorated it for the kids and handed out candy.
- **Standbys:** Crews have been attended the games at the school whenever possible for EMS standby.

Personnel Management, Relations:

- **Incident Responses:** See attached report.
- **QA meeting:** Forest attended.

Facilities

- **Communications systems:** Grand Junction dispatch has been working on the IP connection for the station alerting. The station alerting vendor will have to access the system to set it up for them.
- **Radios:** Refurbished packset radios are on-line.
- **Station projects:** Installing safety interlocks on the garage doors to turn off heaters when they open.
- **Training/community room:** Training room is booked for Thanksgiving.
- **Patio table:** Purchased a patio table and chairs on discount.
- **Capital Item(s) removal:** We need to remove the following from the inventory list: 5 rolls of 2.5" structure hose and 3 rolls of 1.5 inch structure hose. This hose failed hose test and is no longer usable.

Apparatus and equipment:

Apparatus: B81 is back in service. Still working on some upgrades to the system. Tender 81 has new hose bed cover. Ambulance 81 sent in for oil changes, repairs and alignment. E82 will need the air conditioner repaired. Engine 81 and 82 pump tested – no issues. Still have to get the ladder truck done.

Ambulance 81: In for oil change and service, hood struts replaced, alignment and tire balance, replacement of the thermostat and thermostat housing. We continue to fight alignment issues with this ambulance. This is the unit that was hit on the interstate a few years ago.

Administrative:

- **Mesa County Fire Chief's Association:**
 - Discussion on the New ImageTrend program
- **Physician Advisor Selection:** MC Chief's participated in one physician interview.
- **Garfield County Fire Chief's meeting:** Meeting scheduled for November 7th in Rifle. I will have a verbal report at the board meeting. Will be starting to work on the regional SCBA grant.
- **Garfield County Emergency Management:** Jim Sears retired from the Garco Sherriff office. Wish him the best of luck and I enjoyed working with him. Sgt. Levy Burris and Sgt. Chad Whiting will be replacing him. Chris Bornholdt, GARCO County Emergency manager will be meeting with all of us in the next few weeks to meet our staff and see what our capabilities are.
- **Officers Meeting:** Next officers meeting scheduled for November 9th. Items for discussion will be in house training for 2018. Looking for ways to improve and motivate personnel to do more training while at the station.
- **Drug Testing:** 4th Qtr testing is in process.

- **Records Management System (RMS):** No new information. Waiting on City of Grand Junction to finalize their part.
- **Residency Program:** Nothing new
- **Wildland Fire Billing:** Billed \$17,477.68 for wildland fire deployment in 2017. Final amounts are pending state approval. Expect payment in December tentatively.

Financial:

- **Grants: 2018** – Pending revenues, Items on the capital list for grants are:
 - Upgrade to self-loading gurney in both ambulances (EMTS)
 - AFG Regional Grant: SCBA replacement
 - Purchase of video scopes (EMTS)
 - Replacement of Brush truck (FMILD)

Thank you for your continued support.

Mike Harvey
District Fire Chief

Incident Response Summary for DeBeque Fire

For period 10/01/2017 Through 10/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	
Fires					
Fire, not otherwise classified	0	0	1	0	1
Structure fire involving an enclosed building	0	0	1	0	1
Forest fire, woods, wildland fire	0	0	1	0	1
	0	0	3	0	3
EMS					
Emergency medical incident	18	0	9	0	9
Vehicle accident with injuries	1	0	1	0	1
Vehicle accident, non-injury	2	0	2	0	2
	21	0	12	0	12
Hazardous Condition					
Natural gas or LPG leak (outside) Excludes odors with no so	1	0	0	0	0
	1	0	0	0	0
Service Call					
Public service assistance, other	1	0	1	0	1
Police matter	0	0	1	0	1
	1	0	2	0	2
Good Intent Call					
Dispatched & cancelled enroute	1	0	3	0	3
Smoke or odor investigation, no fire	0	0	1	0	1
	1	0	4	0	4
False Alarm & False Call					
False call (other than a fire alarm)	0	0	1	0	1
Fire alarm, malicious activation, no fire	0	0	1	0	1
Carbon monoxide detector activation (no carbon monoxide d	0	0	1	0	1
	0	0	3	0	3
Grand Totals	24	0	24	0	24

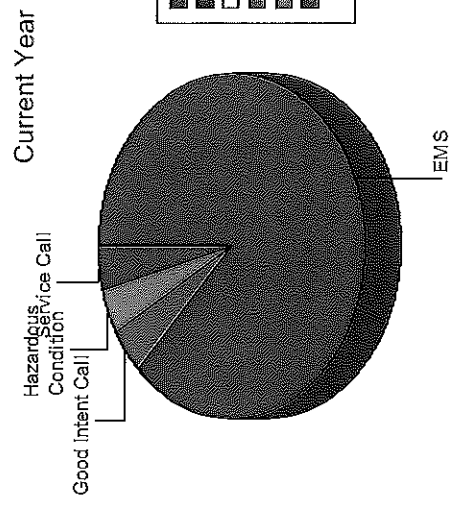
* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for DeBeque Fire

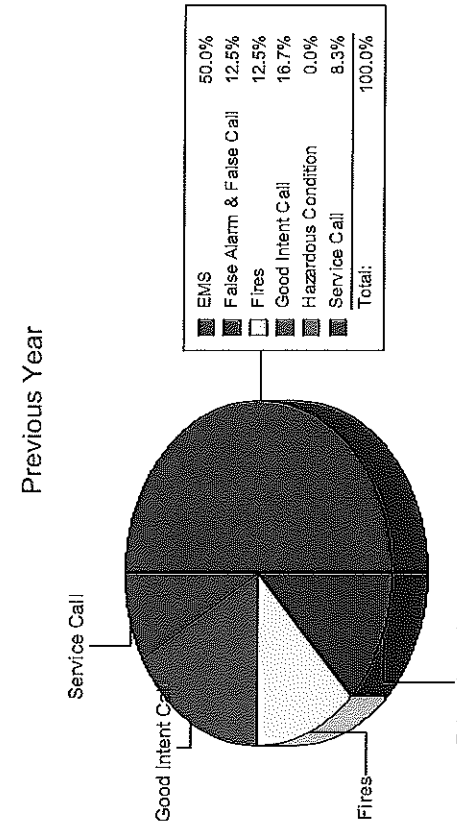
For period 10/01/2017 Through 10/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	
EMS	21	0	12	0	33
False Alarm & False Call	0	0	0	0	0
Fires	0	0	0	0	0
Good Intent Call	0	0	0	0	0
Hazardous Condition	0	0	0	0	0
Service Call	0	0	0	0	0
Totals	21	0	12	0	33

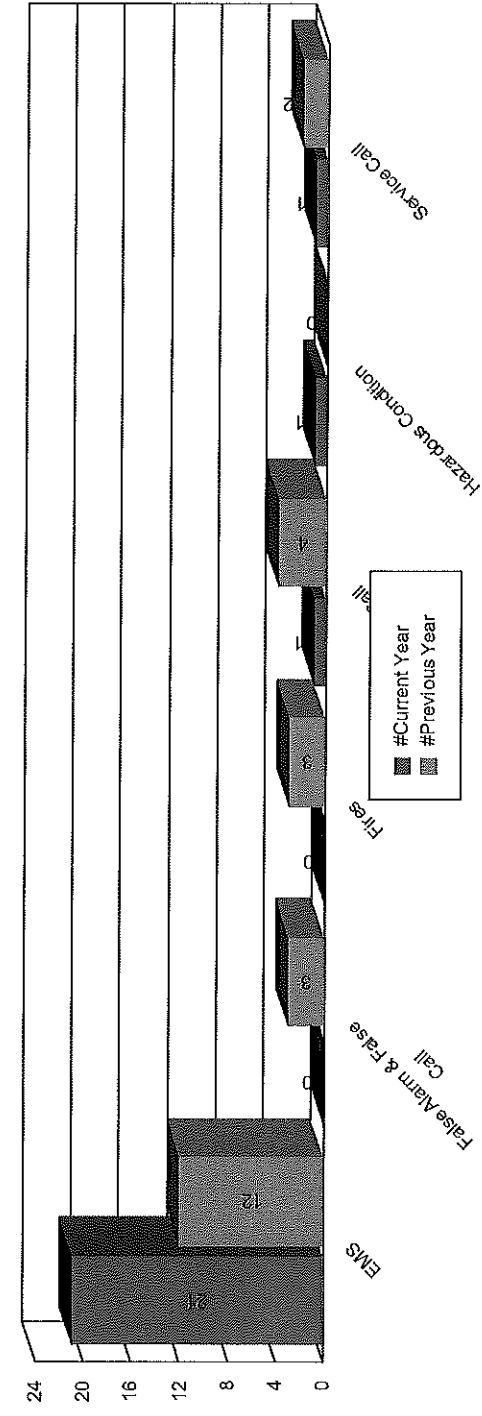
Total Incidents by Category



Total Incidents by Category



Two Year Comparison



* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for DeBeque Fire

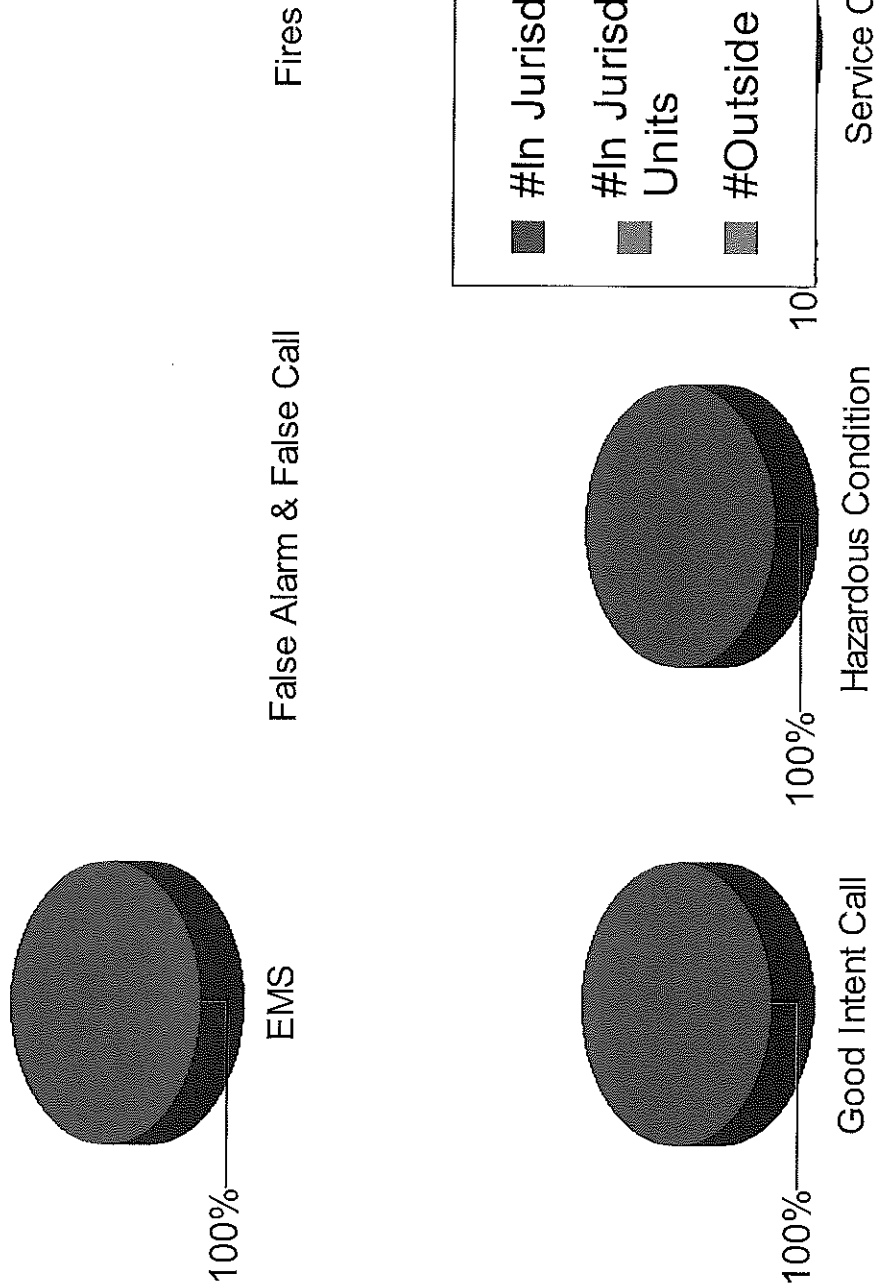
For period 10/01/2017 Through 10/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	

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Jurisdiction

Current Year



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