

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
JUNE 13TH, 2017 AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Karen at 6:04pm. Directors present were Karen Latham, Marge Mackey, Dick Latham & Chanse Brackett. Toni Vincenzetti was absent. Fire staff present were Mike Harvey, Fire/EMS Chief, Forest Matis, Paramedic/FF, Luis Rodriguez, Junior Fire Fighter, & Shanelle Hansen, Secretary. Guest present was Shannon Currier, Accountant. No public were present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: None

APPROVAL ITEMS:

- 1.) Minutes from May 9th, 2017 Regular Meeting– Marge motioned to approve the Minutes as written. Dick seconded. Karen – Yes, Dick – Yes, Marge – Yes, Chanse - Abstained. Motion passed.
- 2.) Expenditures for the month of May –Mike reviewed the expenses verbally. Chanse motioned to accept the May Expenditures. Dick seconded. Karen – Yes, Dick – Yes, Marge – Yes & Chanse – Yes. Motion passed.

PUBLIC COMMENTS: No public were present.

OLD BUSINESS:

- 1.) Auxiliary – Marge asked for further discussion regarding having a Women’s Auxiliary to help in times of need for the fire district and community. Dick said this is already covered with local groups and may not be needed. It was suggested to put the matter out to the public in the next Newsletter in July to see if there is any interest from the community.
- 2.) Impact Fees – Mike attended the State meeting regarding Impact Fees. He reviewed the notes from the meeting with the Board and answered their questions.

NEW BUSINESS:

- 1.) Benefits Survey – Mike handed these out at the meeting. The survey was done by Rob Ferguson with Grand Valley Fire District. This survey shows the benefit schedules of many different departments and districts. It is informational only and for Board review. No action is needed at this time.
- 2.) Weed Spraying Quotes – Mike said he spoke and left messages with several weed spraying companies and only one turned in a quote. Dick said it is scary spraying around the new landscaping and if all Mike wants sprayed is along the fence line he could make that happen.
- 3.) Colorado Fire Fighter Heart & Cancer Trust – Mike explained there is now a Cancer Benefits Trust set up to assist Fire Fighters who are diagnosed with one of the 4 types of cancer that

are linked to fire fighting. In the past Workmen's Comp insurance does not pay and the fire fighter has to spend much of his own money fighting them to pay. It is expensive coverage to know they will not cover expenses in the event an illness occurs. The Cancer Benefits Trust is set up the same as the Heart Benefits Trust and will pay all expenses should illness occur in qualifying fire fighters. To qualify a person has to be a fulltime fire fighter for at least 5 years and if working part time or volunteer, they must have done that for 10 years before qualifying to be covered under this insurance. If an employee does not qualify, the Fire District does not pay insurance on him until he does. Dick motioned to begin paying into the Cancer Benefits Trust and to opt out of Workmen's Comp Cancer Coverage. Chanse seconded. Karen – Yes, Dick – Yes, Marge – Yes & Chanse – Yes. Motion passed.

ACCOUNTANT'S REPORT – By Shannon Currier – Shannon reviewed the attached reports and answered the Board's questions.

Marge motioned to accept the Accountant's Report and to also approve the Bad Debt write-offs and Insurance Adjustments. Dick seconded. Karen – Yes, Chanse – Yes, Marge – Yes & Dick - Yes. Motion passed.

FIRE CHIEF'S REPORT – Mike Harvey, EMS Chief/Fire Chief. Mike provided an Administrative Report (attached – hard copy on file) in the Board packets for their review. Mike briefly reviewed this report verbally and answered the Board's questions.

Mike said thank you to the Board for approving the Jet Boat ride & BBQ for employees during EMS Week. It was a lot of fun.

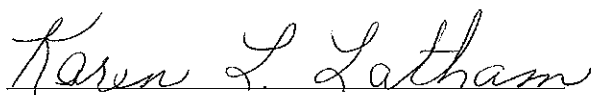
Forest updated the Board on notes from the recent Q & A meeting he attended.

PUBLIC/BOARD COMMENTS: Marge asked if the Fire District wanted to participate in this years' Wild Horse Days in the same capacity as they did last year. If there are no fire calls, they might get to stay! Mike said yes, they would be happy to participate.

SECRETARIAL ITEMS – Shanelle Hansen: None

ADJOURNMENT: Dick motioned to adjourn the meeting. Marge seconded. Karen – Yes, Chanse – Yes, Marge - Yes & Dick - Yes. Motion passed.

Approved by the De Beque Fire Protection
Board of Directors on 7-11-17.


Karen Latham, President

Minutes Transcribed & Typed by:


Shanelle Hansen, District Secretary





Fire District Administrative Report June 2017

Safety and Training:

- **Jet Boat Training:** Conducted swift water training with Jet Boat Colorado on May 9th. Personnel were able to complete annual required training. Excellent training opportunity to work together with the jet boat personnel in preparation for water emergency.
- **New personnel:** They are signing up with Clifton Fire to get some additional contacts in order to speed up the FTO process.
- **JPR proctor testing:** De Beque will be conducting hazmat operations JPR testing for Plateau Valley Fire on June 6th.
- **Technical Rope Rescue:** Unable to get an instructor. This training has been cancelled until we can locate another company.
- **Oil and Gas Summit:** About 100 people attended the training in Rifle. The field visit was limited by the rain.
- **Paramedic Student FTE:** Practical is scheduled for June.
- **CREATE Grant (Wilderness EMT):** Patrick attended the NOLS class. The grant is in process of submission for payment.
- **S-230,231 Engine Crew boss:** We have several people interested in attending this falls engine crew boss class in Salida. Originally tried to schedule with the Fire Academy in Alamosa, but ran into issues with that program.
- **Annual arduous test:** Pack test – is in process. Majority of personnel have completed this.

Personnel Management, Relations:

- **Incident responses:** Report attached. Calls up in May over 2016 incidents.
- **Public Education:** The Fire District is working with local gas companies to help distribute free gas monitors to residents to the main town area.
- **QA meeting:** Forest attended.
- **Lieutenant position:** Preliminary interviews started on June 1st. Next step will be fire officer testing and then a final administration review.
- **Physicals:** Everyone is complete.

Facilities

- **Communications systems:** The IT usage agreement has been signed and in place. This is for the VPN network for station alerting.
- **Extractor:** Concrete for the base is poured. Two week cure time. Thank you to David, Ethan and Jesse for their work in pouring concrete and Forest, Luis and Nate for setting forms. Also thank you to Patrick for picking up the concrete on his own time.
- **Station projects:** Permanent mounting of the mailbox finished. Forest, Nate and Luis completed the project. Thank you. .
- **Warranty items:** Interior lights still waiting on repairs.

Apparatus and equipment:

Apparatus: All apparatus is on-line. Preparing apparatus for upcoming fire season. Still working on small maintenance items as we have time.

Administrative:

- **Mesa County Fire Chief's Association:**
 - I did not attend the Chief's meeting as I had a school function.
 - I attended the informational meeting about impact fees. I will forward a summary of these notes to the board for discussion at the meeting.
- **Garfield County Fire Chief's meeting:** I will not be able to attend due the hazmat operations testing conflict.
- **EMS Council:** Mike attended the EMS Council meeting. No new business.
- **EMS Week:** We had two people attend the BBQ at community hospital. Thank you to all the agencies for their participation. I would also like to thank the board for our EMS week activities on Friday evening and the potluck dinner. It was a super team builder and everyone enjoyed the boat rides. Thank you again.
- **Drug Testing:** 2nd qtr random draws in process. (one complete)
- **Records Management System (RMS):** No update.

Financial:

- **Grants: DOLA:** Fire Station Construction final payment request has been sent to DOLA. Still waiting on the payment from DOLA. Sending another inquire.
- **Code Review Charges:** I will not have these ready for the June meeting.
- **First Responder Fees:** I will not have these ready for the June meeting.

Thank you for your continued support.

Mike Harvey
District Fire Chief

Incident Response Summary for DeBeque Fire

For period 05/01/2017 Through 05/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	
Fires					
Road freight or transport vehicle fire	1	0	0	0	1
Natural vegetation fire, not otherwise classified	1	0	0	0	1
Brush, or brush and grass mixture fire	0	0	1	0	1
Grass fire	1	0	0	0	1
Outside rubbish fire, not otherwise classified	1	0	0	0	1
EMS					
Non-Emergent Medical Incident	4	0	1	0	4
Emergency medical incident	1	0	0	0	1
Vehicle accident with injuries	10	0	6	0	10
Vehicle accident, non-injury	2	0	0	0	2
	0	0	1	0	0
	13	0	7	0	13
Hazardous Condition					
Natural gas or LPG leak (outside) Excludes odors with no so	1	0	0	0	1
Overheated motor	0	0	1	0	0
	1	0	1	0	1
Service Call					
Public service assistance, other	1	0	0	0	1
	1	0	0	0	1
Good Intent Call					
Dispatched & cancelled enroute	0	0	1	0	0
Smoke or odor investigation, no fire	2	0	0	0	2
	2	0	1	0	2
Grand Totals	21	0	10	0	21
					10

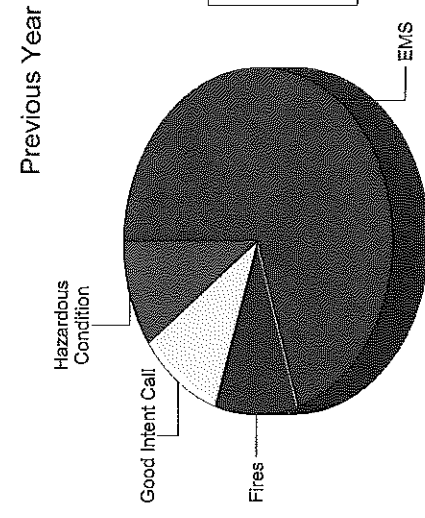
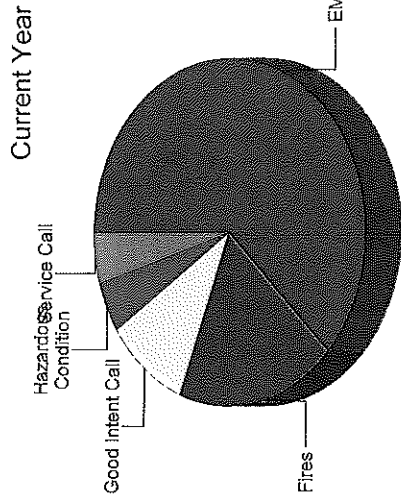
* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for DeBeque Fire

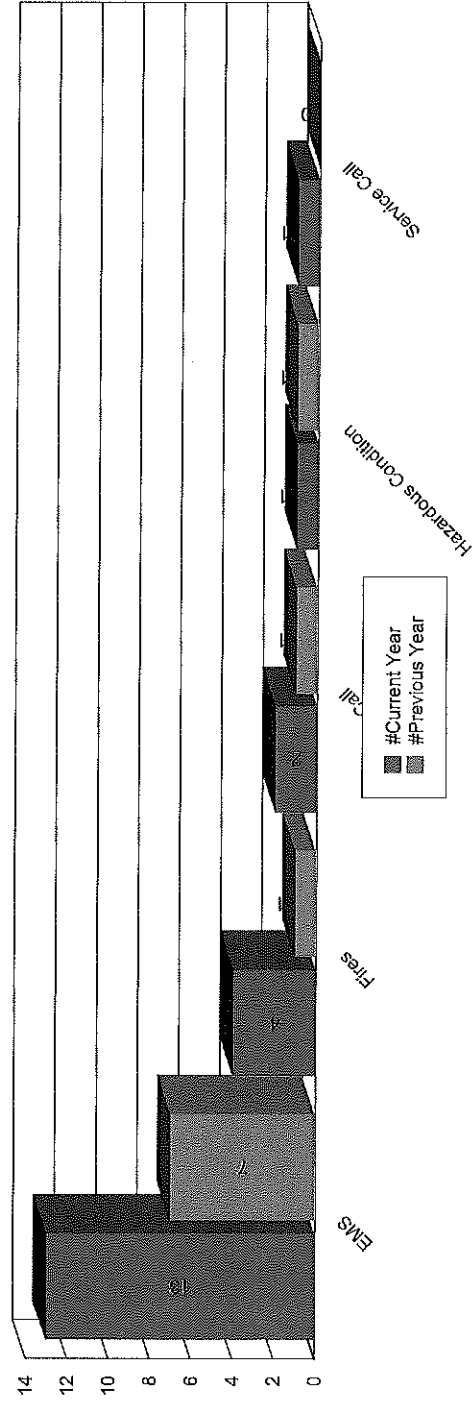
For period 05/01/2017 Through 05/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	

Total Incidents by Category



Two Year Comparison



* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for DeBeque Fire

For period 05/01/2017 Through 05/31/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	

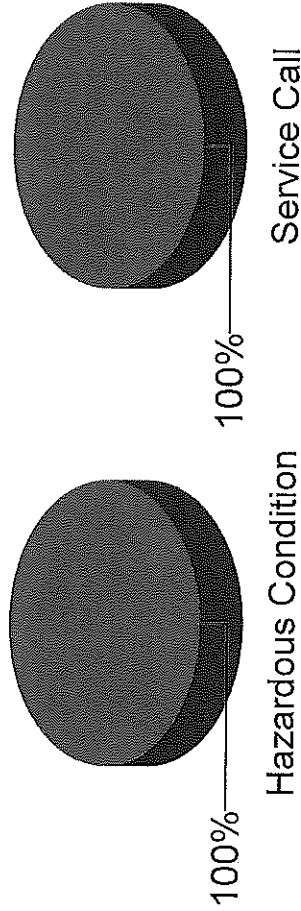
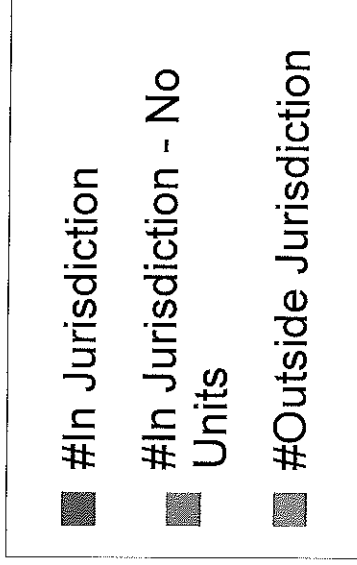
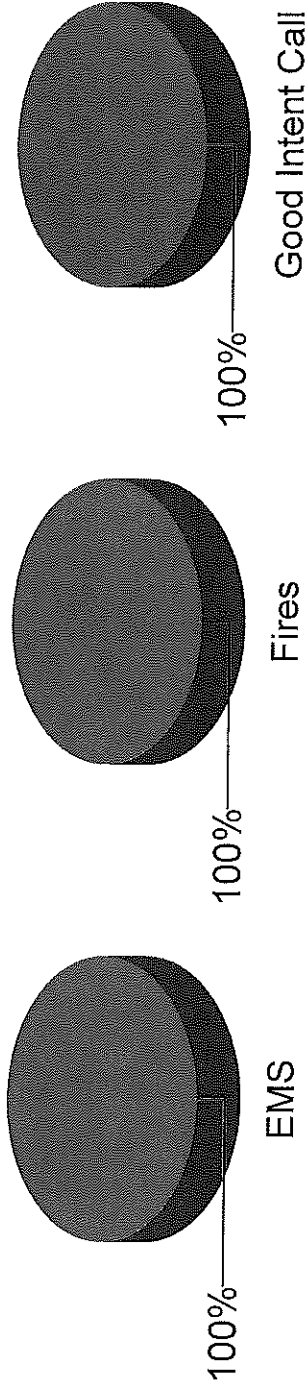
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Incident Response Summary for DeBeque Fire

For period 05/01/2017 Through 05/31/2017

Jurisdiction

Current Year



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