

REGULAR MEETING  
BOARD OF DIRECTORS  
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE  
MAY 9<sup>TH</sup>, 2017 AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Karen at 6:00pm. Directors present were Karen Latham, Toni Vincenzetti, Marge Mackey & Dick Latham. Chanse Brackett was absent. Fire staff present were Mike Harvey, Fire/EMS Chief, Forest Matis, Paramedic/FF, Nathan Voorhees, EMT/FF, & Shanelle Hansen, Secretary. Guest present was Shannon Currier, Accountant. No public were present.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: None

APPROVAL ITEMS:

- 1.) Minutes from April 11th, 2017 Regular Meeting-- Marge motioned to approve the Minutes as written. Toni seconded. Karen -- Yes, Toni -- Yes & Marge - Yes. Motion passed.
- 2.) Expenditures for the month of April --Toni motioned to accept the April Expenditures. Marge seconded. Karen -- Yes, Toni -- Yes & Marge - Yes. Motion passed.

PUBLIC COMMENTS: No public were present.

OLD BUSINESS:

- 1.) Building Update -- Mike stated this is the last month the Board will be seeing this item on the Agenda! Closing on the construction documents happened May 8<sup>th</sup>. All signed off and paid in full. No further issues should arise, there are no lawsuits and no liens.

NEW BUSINESS:

- 1.) Marge Mackey -- Friday Water Fun Day at the Park -- Marge stated the Fire District helped out last summer and asked if they would be available to do so again this year. Mike stated he would be happy to participate. Marge stated this will more than likely happen on the last Friday in July, but will confirm the date and get back to him.

ACCOUNTANT'S REPORT -- By Shannon Currier -- Shannon reviewed the attached reports and answered the Board's questions.

Toni motioned to accept the Accountant's Report and to also approve the Bad Debt write-offs and Insurance Adjustments. Marge seconded. . Karen -- Yes, Toni -- Yes, Marge -- Yes & Dick - Yes. Motion passed.

FIRE CHIEF'S REPORT -- Mike Harvey, EMS Chief/Fire Chief. Mike provided an Administrative Report (attached -- hard copy on file) in the Board packets for their review. Mike briefly reviewed this report verbally and answered the Board's questions.


Mike stated he would like to do something for the staff during EMS week. He asked the Board if they would approve spending \$800 for the staff and their spouses to be able to ride the Jet Boat owned by Joe Keys. He also said there could be a BBQ after at the fire station. Dick motioned to approve the EMS Week expenditure. Marge seconded. Karen – Yes, Toni – Yes, Marge – Yes & Dick - Yes. Motion passed.

PUBLIC/BOARD COMMENTS: A young man came into the meeting late. Did not get his name, he said he was a high school student from Grand Valley High School. He said he needs to attend various public meetings for credit in a class he is attending. He had no other questions or comments.

SECRETARIAL ITEMS – Shanelle Hansen: Shanelle spoke about the donations received for the 2<sup>nd</sup> Annual Safety Day. She added up the value of the various items donated by the different businesses and it totaled \$1345.34. She was impressed at the value and thought the Board would be interested to know of the generosity of the various businesses who participated. Within those donations Gonzo Energy Services donated \$100 and The High Lonesome Ranch donated \$250. Those funds were used to purchase neat prizes for various ages. Wal Mart granted \$300 that was used to purchase 3 bikes w/ safety gear. She mailed out thank you letters to all participating donors.

ADJOURNMENT: Dick motioned to adjourn the meeting. Marge seconded. Karen – Yes, Toni – Yes, Marge - Yes & Dick - Yes. Motion passed.

Approved by the De Beque Fire Protection  
Board of Directors on 6-13-17.

  
Karen Latham, President

Minutes Transcribed & Typed by:

  
Shanelle Hansen, District Secretary





## Fire District Administrative Report May 2017

### Safety and Training:

- **Protocol testing:** All FTE personnel complete
- **Jet Boat Training:** We will be working with the Jet Boat company on water rescue training on May 9<sup>th</sup>.
- **New personnel:** Crews are working with the new personnel to get their task books completed.
- **JPR proctor testing:** Patrick, Dave and Mike assisted CRFR with JPR testing for FFI.
- **Technical Rope Rescue:** Trying to get a time that will work.
- **Oil and Gas Summit:** May 17<sup>th</sup> in Rifle. Agenda has been finalized. We are collected pictures and more information for the presentation. Agenda attached.
- **Paramedic Student FTE:** National registry testing is scheduled for May 20<sup>th</sup>. Mike will be working with the student for both practical testing and written testing.
- **CREATE Grant (Wilderness EMT):** Patrick was successful in getting 50% grant funding for his wilderness EMT re-cert class. He will be attending that in May.
- **S-230,231 (Engine boss) –** Dave attended the wildland engine boss class in rifle. Jesse and Forest will be attending the wildland academy in June. Several personnel have open task books.

### Personnel Management, Relations:

- **Incident responses:** Report attached. We assisted BLM on a 2 acres fire.
- **Public Education:** Free community smoke detectors available to the community.
- **School Safety Day:** May 4<sup>th</sup>. I will have an update from Jesse on that event at the meeting.
- **QA meeting:** Forest attended.
- **Fire Officers:** Next officers meeting will be May 11<sup>th</sup>.
- **Lieutenant position:** I will be posting that position internally this week.
- **Physicals:** Everyone is going through annual physicals. We will be sharing cost with Grand Valley Fire on some of our "shared" personnel.

## Facilities

- **Communications systems:** I'm working with City of Grand Junction to get a VPN set up for our alerting.
- **Extractor:** We hope to get back to working on the extractor installation soon.
- **Station projects:** SCBA compressor is working and cost came in almost \$200 under the bid price. Thank you to Barnes Electric. Permanent mounting of the mailbox in concrete still needs to be done. Still working on the extractor mounting.
- **Warranty items:** cracked drywall fixed, exterior painting touch-up has been finished, and interior lights still waiting on repairs.
- **Back-up generator:** Power was out in the De Beque area for over 30 minutes. The back-up generator kicked in and operations continued as normal. Electrical company and the HVAC Company are going to work on the phasing for the generator. An HVAC notification appeared during the power outage but the system worked. It was a good actual test of our back-up systems. All alerting back-up worked great.
- **Fire Station close-out:** March 8<sup>th</sup> at 2:00 pm will be the final close-out for the fire station. The \$120,000 for retainage was release to PNCl. Final amount is \$128,379.00

## Apparatus and equipment:

**Apparatus:** All apparatus is on-line. Preparing apparatus for upcoming fire season. Still working on small maintenance items as we have time.

## Administrative:

- **Mesa County Fire Chief's Association:**
  - I did not attend the Chief's meeting as I was out of town on personal leave.
  - Discussion about the records management system.
- **Garfield County Fire Chief's meeting:** Garfield County Chiefs are meeting at the BLM air center dispatch in Grand Junction on May 2<sup>nd</sup>. It is De Beque Fire's turn to host the meeting, so we will provide lunch at the air center. We will be touring the dispatch center along with our standard agenda.
- **State Fire Chief's Critical Issues meeting:** Attended the meeting in Colorado Springs. Lot of information.
  - **House Bill 17-1297 – Special District Meeting Compensation,** unanimously passed the Senate Local Government Committee on Tuesday. Under current law, special district board members may receive up to \$100 per meeting attended, capped at \$1,600 per year (16 meetings). This bill would increase the number of meetings for which the members may be compensated to 24 meetings (capping the total compensation at \$2,400). The bill also specifies that in certain circumstances, study sessions are included in the list of compensable meetings. HB 17-1297 successfully passed 3<sup>rd</sup> reading on Friday on the Senate floor, with a vote of 28-7.
  - **HB 17-1349 – Assessment Ratio for Residential Real Property** was introduced. This is legislation that is derived from the Property Tax Administrator's study and report that helps the legislature establish the residential assessment rate for the next two years. Per the Administrator's report, the bill recommends a residential assessment rate at 7.2% for 2017 and 2018. Due to a recalculation of oil and gas values for the report, this figure is different from the anticipated 6.56% recommendation that was released in a preliminary report in January. This bill was heard on Monday in the House Finance Committee and

passed on a swift 10-0 vote. On Friday, the House passed the bill on 3rd reading 64-0 with one member excused.

- Ground Emergency Transport, First Responder fee's,
  - Legislative session:
  - Cancer funding
  - Residential sprinklers
  - Older population – community paramedic
  - First net – communications
  - Cyberattacks that attack 911 dispatch centers
  - DFPC reimbursements, WUI and wildfires
  - Labor management progress
- 
- **EMS Council:** Mike attended the EMS Council meeting. EMS week is May 17th
  - **Drug Testing:** In process.
  - **Fire Code Adoption:** No action.
  - **Records Management System (RMS):** The Mesa County Chiefs are looking at selecting ImageTrend as the RMS for the county. You should already have the financials from last month's meeting.

**Financial:**

- **Grants: DOLA:** Fire Station Construction final payment request has been sent to DOLA.
- **Code Review Charges:** I will be putting together a draft for code review charges and also mileage. I hope to have this by the June meeting.
- **First Responder Fees:** I will have some additional fees for extrication, traffic control/hazmat fees and for treat and release fee for the June meeting.

Thank you for your continued support.

**Mike Harvey**

Digitally signed by Mike Harvey  
DN: cn=Mike Harvey, o=De Beque Fire  
District, ou,  
email=firechief@debequefire.org, c=US  
Date: 2017.05.01 20:36:48 -06'00'

Mike Harvey  
District Fire Chief

# Incident Response Summary for DeBeque Fire

For period 04/01/2017 Through 04/30/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	
<b>Fires</b>					
Forest fire, woods, wildland fire	1	0	1	0	1
	1	0	1	0	1
<b>EMS</b>					
Emergency medical incident	6	0	5	0	5
Vehicle accident with injuries	0	0	1	0	1
Vehicle accident, non-injury	0	0	2	0	2
	6	0	8	0	8
<b>Hazardous Condition</b>					
Hazardous condition, other	0	0	1	0	1
Oil or other combustible liquid spill. Flashpoint > 100 degrees	1	0	0	0	0
	1	0	1	0	1
<b>Service Call</b>					
Public service assistance, other	2	0	0	0	0
	2	0	0	0	0
<b>Good Intent Call</b>					
Dispatched & cancelled enroute	0	0	2	0	2
Authorized controlled burning	0	0	2	0	2
	0	0	4	0	4
<b>Grand Totals</b>	<b>10</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>14</b>

\* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

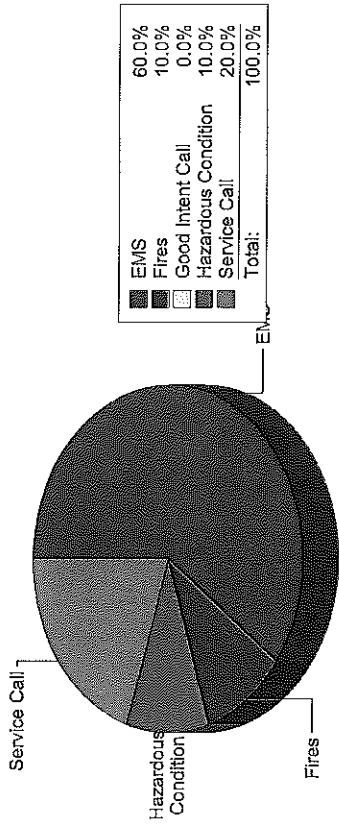
# Incident Response Summary for DeBeque Fire

For period 04/01/2017 Through 04/30/2017

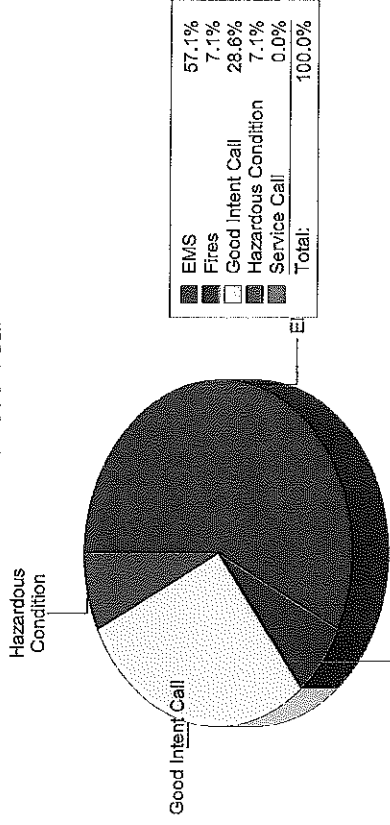
Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	

## Total Incidents by Category

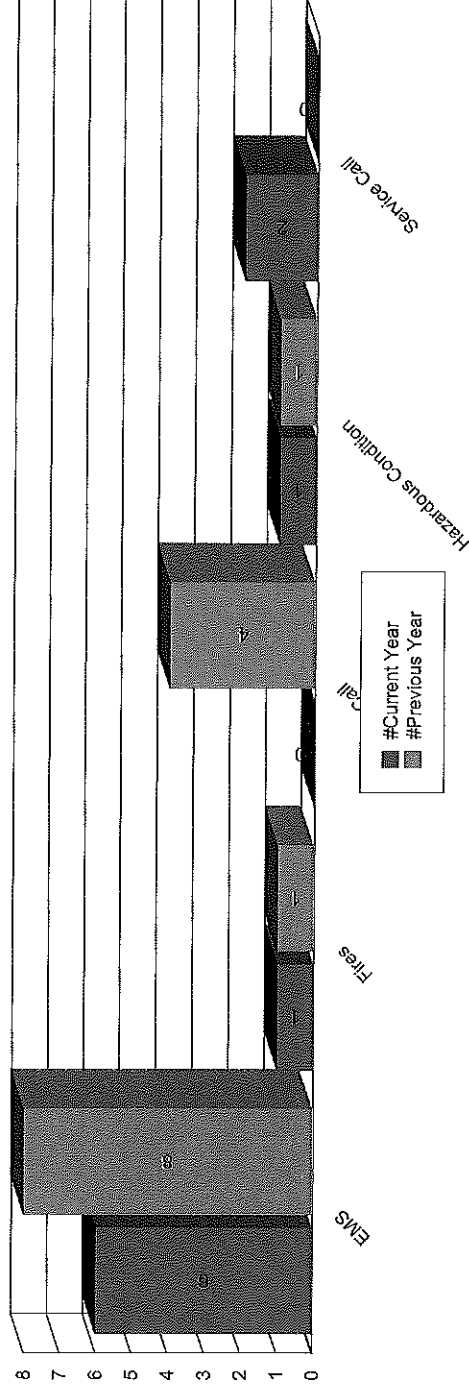
Current Year



Previous Year



## Two Year Comparison



\* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

# Incident Response Summary for DeBeque Fire

For period 04/01/2017 Through 04/30/2017

Type of Incident	Current Year		Previous Year		Totals
	In Jurisdiction	Outside	In Jurisdiction	Outside	

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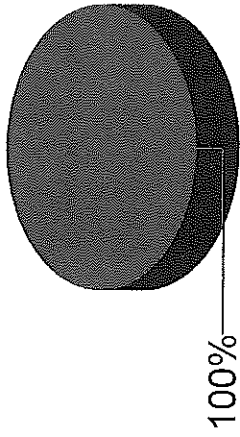
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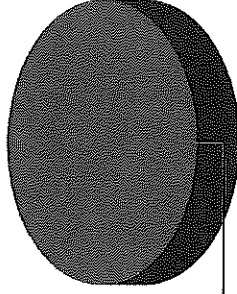
# Incident Response Summary for DeBeque Fire

For period 04/01/2017 Through 04/30/2017

## Jurisdiction Current Year

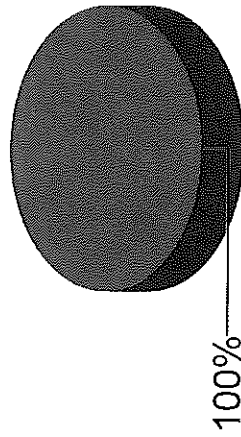


EMS

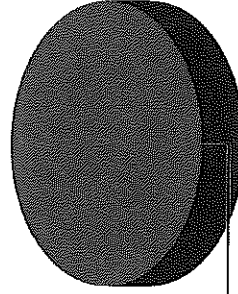


Fires

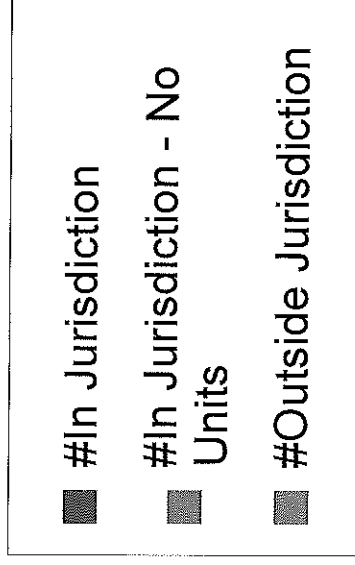
Good Intent Call



Hazardous Condition



Service Call



\* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded