

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
March 13th, 2018 AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Board President Karen Latham at 6:00pm. Directors present were Karen Latham, Dick Latham, and Marge Mackey. Directors absent, Toni Vincenzetti, and Chanse Brackett. Fire staff present were Mike Harvey, Fire Chief, Lieutenant Patrick Cole, Firefighter Paramedic Ethan Harvey, and Shannon Currier, District Accountant. No public was present.

The pledge of allegiance was recited.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: Item 6 – water shares added by Board President Karen Latham. Dick Latham moved to accept the agenda as changed. Seconded by Marge Mackey. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chanse Brackett, absent. Motion passed.

APPROVAL ITEMS:

Minutes from February 21st 2018 Regular Meeting– Marge Mackey moved, seconded by Dick Latham to accept the February 21st 2018 regular minutes as presented. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chanse Brackett, aye. Motion passed.

PUBLIC COMMENTS: None

OLD BUSINESS:

- 1) Election Update: All notices of election cancellation have been sent and posted to DOLA website. Address also updated on the DOLA site for the new station. New and returning members to be sworn in at the May 8th regular meeting.
- 2) Residency manual review: The Board reviewed the manual for the first reading.

Dick Latham moved, seconded by Marge Mackey to accept the manual for the 1st reading. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chanse Brackett, absent. Motion passed.

NEW BUSINESS:

- 1) 2018 Personnel Policy Handbook update: The Fire Board and Chief Harvey made changes and updates to the Personnel Policy Handbook for 1st reading. Chief Harvey will send out the second reading and final version for the April meeting and print hard copies for review.

Marge Mackey moved, seconded by Dick Latham to accept the Personnel Policy Handbook as changed. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chane Bracket, absent. Motion passed.

- 2) 2018 ambulance service rates: Chief Harvey presented the Mesa County EMS rates for 2018. Following the EMTS grant review it was noted that Mesa County has been very low in EMS billing rates. A review of the EMS resolution on billing rates is currently in process.

Dick Latham moved, seconded by Marge Mackey to adopt the 2018 EMS rates as presented. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chane Bracket, absent. Motion passed.

- 3) Fire billing rates: Chief Harvey updated the Fire Board that he was working on rescue fee rates and hope to present them at the April board meeting.
- 4) Lexipol policy service: Chief Harvey presented the Fire Board with the costs of the consortium Lexipol policy service for 2018. This cost is shared with the other agencies in the Garfield County educational consortium. The policies will address fire and EMS ground operations stand operating guidelines. The excellent rate is from the consortium

Dick Latham moved, seconded by Marge Mackey to accept the rates as presented for the 2018 Lexipol policy service. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chane Bracket, absent. Motion passed.

- 5) EMS resolution: Chief Harvey discussed with the Board some of pros and cons of the EMS resolution currently being reviewed by some of the agencies in Mesa County and Mesa County Emergency Management. Some of the concerns expressed are the low EMS rates imposed by the County resolution. The low ambulance billing rate were a topic of concern at the NWRETAC grant hearing on Monday. Also discussed are the De Beque Fire District tax payers getting the support from the Mesa County EMS resolution that they are paying for and if it restricting development of district services. After discussion with the Fire District Board, Chief Harvey will discuss the concerns of the Fire District related to the EMS Resolution.
- 6) Water Shares: Board President Karen Latham updated the Fire Board on progress with the purchase of the additional water shares.

ACCOUNTANT'S REPORT – By Shannon Currier – Shannon reviewed the attached reports and answered the Board's questions. Shannon also reviewed the Budget to Actual in detail. The Fire Board also discussed with Shannon Currier to accept the transaction detail report and discontinue the additional copying of accounts payable as this is redundant.

Dick Latham moved, Marge Mackey seconded to accept the insurance adjustments of \$4,159.17 and bad debt write off of \$0.03 totaling \$4,159.20 and to accept the financial statements for the period ending January 31st 2018 as presented. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, absent; Toni Vincenzetti, absent; Chanse Bracket, absent.

FIRE CHIEF'S REPORT – Mike Harvey, Fire Chief. Mike provided an Administrative Report (attached – hard copy on file) in the Board packets for their review. Mike briefly reviewed this report verbally and answered the Board's questions. Fire District personnel Patrick Cole and Ethan Harvey also gave updates on the various projects that staff has been working on. The Board Congratulated Ethan Harvey on Passing his Paramedic. Patrick Cole will be testing for 1403 live fire instructor and Jesse Hughson will be testing for Fire Instructor I in March. Nate Voorhees will be testing for Hazmat Technician in April.

Chief Harvey discussed a new Team Awareness Kit (TAK) platform that the De Beque Fire Protection District will be participating in with the Center for Excellence for Advanced Technology Aerial Firefighting. The TAK mobile app is used by the military and has been adapted to a wildland fire application and the Fire District will use the application and provide information and data to COE. These is no cost to the Fire District for the evaluation phase. The agreement has been signed.

BOARD COMMENTS: No further board comments.

ADJOURNMENT: Dick Latham motioned to adjourn the meeting. Marge Mackey seconded. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, absent; Chanse Bracket, absent.

Meeting adjourned at 7:13 PM.

Approved by the De Beque Fire Protection Board of Directors on 4-10-18.

Karen L. Latham
Karen Latham, President

Toni Vincenzetti
~~Marge Mackey~~ Vice President

