

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE HOUSE
May 8th, 2018 AT 6:00 PM

MINUTES

CALL TO ORDER: Meeting was called to order by Board President Karen Latham at 6:00 pm on May 8th 2018. Directors present were Karen Latham, Dick Latham, Marge Mackey and Toni Vincenzetti. Directors absent, Chanse Brackett. Fire staff present were Mike Harvey – Fire Chief, and Shannon Currier, District Accountant. Public present: None

The pledge of allegiance was recited.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: ImageTrend discussion was added under old business, item #2.

APPROVAL ITEMS:

Minutes from April 10th 2018 Regular Meeting were reviewed by the Board. Marge Mackey moved, seconded by Dick Latham to accept the April 10th 2018 regular minutes as presented. Vote: Karen Latham, aye; Dick Latham, aye; Marge Mackey, aye; Toni Vincenzetti, aye; Chanse Brackett, absent. Motion passed.

New Board Member Oath of Office. Toni Vincenzetti administered the Oath of Office to Marge Mackey, Dick Latham and Annette Tanner. Vote: Chanse Brackett absent, Dick Latham aye; Marge Mackey aye; Annette Tanner aye, Toni Vincenzetti aye;. Motion passed.

The Board held nominations for Board President: Marge Mackey nominated Dick Latham for Board President, seconded by Annette Tanner and nominations close. Vote: Chanse Brackett absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye; Motion passed.

The Board held nominations for Board Vice-President: Toni Vincenzetti moved to nominate Marge Mackey as Vice President. Annette Tanner seconded and nominations close. Vote: Chanse Brackett absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye;. Motion passed.

The Board held nominations for Board Secretary/Treasurer: Marge Mackey moved to nominate Toni Vincenzetti as Secretary/Treasurer. Annette Tanner seconded and nominations close. Vote: Chanse Brackett absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye;. Motion passed.

Annette Tanner moved to accept the March 2018 financial statements, Marge Mackey seconded the motion. Vote: Chane Bracket absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye; Motion passed.

Marge Mackey moved to accept the insurance adjustments of \$10,817.58 and bad debt write off of \$3,151.02 totaling \$13,968.60. Motion seconded by Toni Vincenzetti. Vote: Chane Bracket absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye; Motion passed.

FIRE CHIEF'S REPORT -- Mike Harvey, Fire Chief. Mike provided an Administrative Report (hard copy on file) in the Board packets for their review.

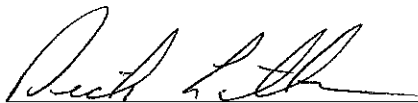
BOARD COMMENTS: Toni Vincenzetti had a question concerning highway clean-up.

ADJOURNMENT: Marge Mackey motioned to adjourn the meeting. Toni Vincenzetti seconded the motion to adjourn. Vote: Chane Bracket absent; Dick Latham aye; Marge Mackey aye; Annette Tanner aye; Toni Vincenzetti, aye; Motion passed.

Meeting adjourned at 6:43 PM.

Next meeting schedule for June 12th 2018 at 6:00 pm.

Approved by the De Beque Fire Protection Board of Directors on June 12th 2018



Dick Latham, President



Toni Vincenzetti – Secretary/Treasurer





Fire District Administrative Report May 2018

Safety and Training:

- **ImageTrend training:** Personnel time accounting is now being done on ImageTrend Scheduler. Still learning the system. CAD information is now coming across the system. We are doing "ghost" reports with no identifiable information to test the system. County wide training starts May 8th.
- **Education Courses:** Had great turn out for our annual RT-130. BLM did the deployment drill. Brad with Center of Excellence did a done UAS class. Cody did a great maps and GPS class. Forest did a tactical fire exercise. May 10th is the school safety day. We will be conducting a mock DUI accident this year. Thank you to Jesse Hughson for working hard on the project.
- **Critical Care Paramedic:** Forest and Mike attended the Critical Care Paramedic Course. Studying for exam.
- **Mesa County Training officers:** We did not attend. Most of the training directed toward the Grand Junction area departments. To reduce overtime we have back-off in attendance.
- **State Fire Training:** Met with Mark Quick in Rifle concerning the state burn trailers. They are looking for location to house one of the units and drivers.

Personnel Management, Relations:

- **Incident Responses:** De Beque Fire assisted on the skipper Island fire in Fruita. Calls for service are down.
- **QA meeting:** Protocol testing is complete. First Trimester squad reviews are done.

Facilities

- **Communications systems:** Auto-aid area between De Beque Fire District and Grand Valley District is still being worked on with Mesa County Dispatch.
- **Station projects:** TRANE came up and worked on the system. All three of the ERU had failed contactors. They have been repaired. Grand Valley Power lost a phase and it fried the contactors. Sprinkler system up and running. PNCI replaced the dead tree on the SE corner. We had several trees winter kill.

Apparatus and equipment:

- **Apparatus:** General maintenance on-going.
- **Wildland capital items:** Additional budgeted wildland hose and equipment have been ordered and arrived. Used it on the skipper island fire.

Administrative:

- **Mesa County Fire Chief's Association:**
 - EMS resolution committee has been formed and working on it.
- **Garfield County Fire Chief's meeting:** Meeting May 1st. Will have a verbal report at the board meeting.
- **Garfield County IFC 2015 code Adoption:** Finalized code adjustments have been sent to the Garfield Commissioners.
- **Type 3 IMT:** The type 3 IMT will be meeting May 14th.
- **Mesa County EMS Council:** EMS Council funded half of the cost for the safety day. Jesse Hughson presented the invoice to them for approval.
- **Rescue billing Rates:** Will have info at the board meeting
- **Quickbooks:** On-line version of quickbooks is set up. We are learning the new system.
- **Drug Testing:** 2 qtr. testing in process
- **Residency Program:** Posted and open. No serious qualified applicants so far.

Financial:

- **Grants: 2018**
 - Power-load gurney and video scopes – in process
 - SEMTAC review - pending.
 - AFG Regional Grant: SCBA replacement – submitted - pending

Thank you for your continued support.

Mike Harvey
District Fire Chief