

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIREHOUSE
August 12th 2019

MINUTES

CALL TO ORDER: The regular board meeting of the De Beque Fire Protection District was called to order by Board President Annette Tanner at 6:03 PM on August 12th 2019. Directors present were Marge Mackey, Melanie Hansen, Sling Herrman, Annette Tanner and Toni Vincenzetti. Also present was Shannon Currier - District Accountant, and District Fire Chief Mike Harvey. Public present: None

The pledge of allegiance was recited.

Roll Call was taken.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: District Chief Harvey requested an addition under New Business item #2: Ambulance data project be added.

APPROVAL ITEMS:

- 1) Minutes from July 2019 regular board meeting were reviewed by the board. The minutes were accepted as presented.

Marge Mackey moved to accept the July 2019 regular board meeting minutes as presented, seconded by Melanie Hansen.

Vote: Marge Mackey, aye; Annette Tanner, abstain; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti abstain. Motion passed.

PUBLIC COMMENTS:

Old Business:

- 1) Future financial discussion. Chief Harvey presented the updated version of the financial presentation. Legal has reviewed the financial presentation and provided input. Several slides were changed, spelling errors corrected and information updated. Shannon Currier will provide additional information to break-out costs. The Fire Board discussed a date to hold the open house and October 5th 2019 at 4:00 PM will be the public open house. The board discussed holding a community auction to auction off the retiring BLM brush truck. The brush truck will be replaced by a direct transfer engine from the BLM to replace the unit that is being retired. Chief Harvey discussed that he was not comfortable with selling the engine to another agency due to the age of the truck. It would be a great truck for agricultural burning and a maintenance truck. In addition to the truck, community members could bid on the old work-out equipment the district is retiring as well. All equipment will be sold-as-is and buyers will need to sign a release form. Chief Harvey will contact legal for a form. Annette Tanner will check on a person to help with the auction.

NEW BUSINESS:

- 1) Work-out equipment decommission. Chief Harvey presented a list of work-out equipment that staff is no longer utilizing or is not in a usable condition. Items for removal are:
Abdominal Crunch Machine
Lower back machine
Inner thigh device
4 side combination machine
Tread Climber

Melanie Hansen moved to accept the list of retired work-out equipment as presented. Seconded by Sling Herrman.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti aye. Motion passed.

- 2) Ambulance data project: Chief Harvey presented two different quotes for the installation of FirstNet data into both ambulances that Ethan Harvey has been working on since January. The data hotspots will allow EMS personnel to transmit protected information directly to the hospital and also for the laptops to receive CAD information from dispatch. Chief Harvey described the difference between the two quotes between FirstNet and USAT. Staff recommended the USAT quote at \$2,156.65 for both ambulances. Chief Harvey will submit a 50% grant request to the Mesa County EMS Council. Chief Harvey also requested approving the monthly data usage fee of \$36.80 per ambulance for a total monthly cost of \$73.60 for FirstNet. The hardware from FirstNet came in at \$2,050.00, however they do not include the provisioning for the IP address. USAT is ready for installation.

Toni Vincenzetti moved to accept the equipment quote from USAT Corporation and the monthly data expense of \$73.60 as presented. Seconded by Sling Herrman.

Vote: Marge Mackey, aye; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti aye. Motion passed.

Discussion Items:

- 1) None

Marge Mackey left the meeting for another obligation at 6:57 PM.

ACCOUNTANTS REPORT

- 1) Shannon Currier, Fire District Accountant provided the board with written copies of the financial statements through the end of June 2019. Mrs. Currier reviewed the documents and year to date financials with the Fire Board.
 - Sling Herrman moved, seconded by Melanie Hansen to accept the June 2019 financial statements as presented.

Vote: Marge Mackey, absent; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

Expense statements: The Fire Board reviewed the expense statements for the month ending June 2019.

- Toni Vincenzetti moved to accept the expense statements for the month ending June 2019, seconded by Sling Herrman.

Vote: Marge Mackey, absent; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

The Fire Board reviewed the insurance adjustments and write-offs for the month ending June 2019.

- Toni Vincenzetti moved to accept the insurance write-off and adjustments as follows, seconded by Sling Herrman.

Vote: Marge Mackey, absent; Annette Tanner, aye; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, aye. Motion passed.

June 2019	
Insurance adjustments-	\$3,510.83
Write-offs	\$3,844.88
Total	\$7,355.11

FIRE CHIEF REPORT: Chief Harvey presented his written report for the month of July 2019 which covered the various meetings, training and call volume for the Fire District. Chief Harvey reviewed the quarterly staff meeting items. Medical Director, Dr. Burcket and Chris Rowland attended the meeting. Finalizing standard operating procedures and response to natural gas residential line breaks were reviewed. Chief Harvey thanked Annette Tanner for attending meeting. The Chief and the Fire Board discussed the option for the voluntary “all call” notification policy for working fires and compensation of those personnel that respond back on their day off. The “all call” page is a voluntary response. Annette inquired as to if the Fire District could pay for “on call” time and Chief Harvey stated that is possible. He has also been researching the possibility of an additional stipend program. Due to labor laws all personnel that respond back to work are paid for their time and unable to volunteer or donate time. The VFA grant has been submitted which will pay 50% for the VHF radios used for wildland fires. No word yet on funding for the AFG grant which is to replace the expiring self-contained breathing apparatus (SCBA). Chief Harvey also discussed the process and challenges with the new code inspection and review process and that we will be developing an application and process requirements. There was a complaint filed by a local business in reference to a code review. The Fire Board was made aware of that and the issues surrounding the review.

BOARD COMMENTS: None

ADJOURNMENT: Toni Vincenzetti moved to adjourn the meeting. Melanie Hansen seconded the motion to adjourn.

Vote: Marge Mackey, absent; Annette Tanner, aye; Melanie Hansen, aye; Sling Herrman, aye; Toni Vincenzetti, aye. Motion passed.

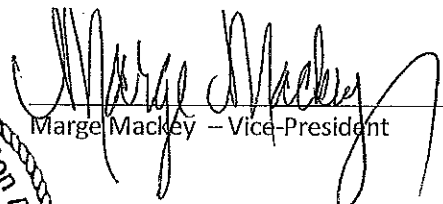
Meeting adjourned at 8:31 PM.

Next regular meeting scheduled for September 10th 2019 at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on September 10th, 2019.


Annette Tanner - President




Marge Mackey - Vice-President