

REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIREHOUSE
July 9th 2019

MINUTES

CALL TO ORDER: The regular board meeting of the De Beque Fire Protection District was called to order by Board Vice President Marge Mackey at 6:04 PM on July 9th 2019. Directors present were Marge Mackey, Melanie Hansen, and Sling Herrman. Annette Tanner and Toni Vincenzetti was absent. Also present was Shannon Currier - District Accountant, staff members Nate Voorhees EMT, Paramedic Matt Bollig and District Fire Chief Mike Harvey. Public present: None

The pledge of allegiance was recited.

Roll Call was taken.

Board Vice President Marge Mackey requested a motion to excuse Annette Tanner and Toni Vincenzetti from the July regular fire board meeting as they had previously notified the Fire District that the fire board that they could not be present due to personal obligations or illness.

Melanie Hansen moved to approve the absences as excused. , seconded by Sling Herrman.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman, aye, Toni Vincenzetti absent. Motion passed.

ADDITIONS, CORRECTIONS OR DELETIONS TO THE AGENDA: Board Vice President Marge Mackey asked for any changes to the agenda. Chief Harvey requested that item #1 under new business be added – board member resignation be added for discussion.

APPROVAL ITEMS:

- 1) Minutes from June 2019 regular board meeting were reviewed by the board. The minutes were accepted as presented.

Sling Herrman moved to accept the June 17th 2019 regular board meeting minutes as presented, seconded by Melanie Hansen.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti absent. Motion passed.

PUBLIC COMMENTS: None

Old Business:

- 1) Future financial discussion. Shannon Currier (District Accountant) and Chief Harvey presented information concerning the financial information on the district. Information was presented about past tax revenues and the direction that future revenues are headed. Shannon Currier and Chief Harvey discussed the phone meeting with Emily Powell from the Law firm of Ireland Stapleton. The background

of the fire district was given to the attorney along with the information and data collected. This information was presented to the fire board. Shannon and Mike discussed the time frames and procedures for conducting a possible election in May of 2020 so that the fire district would not violate any election laws. The board reviewed the community informational Powerpoint presentation. Chief Harvey will continue to update the presentation and send it out to the board members for review. The board and administration discussed holding the open house in September for the community and also presenting the information to the various stake holders in the community such as the Town Board and School Board. Chief Harvey will also be working on a brochure for public information.

- 2) Education Policy: The education policy was presented for review and discussed. No other changes were made.

Sling Herrman moved to accept the training policy as presented at third reading, seconded by Marge Mackey.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti absent. Motion passed.

- 3) Annette Tanner conflict of interest: Chief Harvey informed the board that the appropriate forms have been filed by Mrs. Tanner with the State of Colorado to disclose the conflict of interest and the information filed with the Fire District.
- 4) Billing company update: Chief Harvey discussed with the fire board that he had been in contact with EMT Billing Services concerning the amount of write-offs. Due to changes in Medicare and Medicaid regulations, they are no longer paying with one or the other pays. The billing company is working on setting up an account with NOVIS to monitor and contest some of the write-offs. Chief Harvey contact some other billing companies. One responded that has a fixed rate for each call billed which leaves no incentive for complete billing whereas, the current company works off a percentage collected for payment which increases the incentive for payment. Chief Harvey also inquired as to if the billing company has an audit, to which they due and we can obtain that information if needed. Chief Harvey contact another billing company that works with a large agency in Mesa County and they did not respond back at all to the inquiry.

NEW BUSINESS:

- 1) Board member resignation. Chief Harvey presented the email from Toni Vincenzetti about her recent excused absences. The board agreed that it was in the best interest of the fire district that Toni Vincenzetti continue in her present position and that things will adjust for her schedule.

Discussion Items:

- 1) None

ACCOUNTANTS REPORT

- 1) Shannon Currier, Fire District Accountant, had provided the fire board copies of the audit at the June 2019 regular meeting. Shannon discussed the audit and if there board had any concerns or questions.

Sling Herrman moved to accept the 2018 audit as presented, seconded by Melanie Hansen.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti absent. Motion passed.

- 2) Shannon Currier provided the board with written copies of the financial statements through the end of May 2019. Mrs. Currier reviewed the documents with the Fire Board. All financial and budget items were in line with the exception of fire apparatus maintenance is high due to the increased maintenance on the trucks. Chief Harvey discussed that maintenance items will continue to increase as all the apparatus is now 10 years old and calls continue to increase.

- 3) Expense statements: The board reviewed the expense statements for the month ending May 2019.

- Melanie Hansen moved, seconded by Sling Herrman to accept the May 2019 expense statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, absent. Motion passed.

- Melanie Hansen moved and seconded by Sling Herrman to accept the May 2019 financial statements as presented.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, absent. Motion passed.

- Sling Herrman moved to accept the insurance write off and adjustments as follows, seconded by Marge Mackey.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye, Sling Herrman aye, Toni Vincenzetti, absent. Motion passed.

May 2019	
Insurance adjustments-	\$2,163.91
Write-offs -	\$1,623.06
Total-	\$3,786.97

FIRE CHIEF REPORT: Chief Harvey presented his written report for the month of June 2019 which covered the various meetings, trainings and call volume for the Fire District. Paramedic Jason Lee has been released and is on Mesa County Protocols. Incident responses are still up at 13% year to date. Chief Harvey wanted to complement all of the personnel for their efforts in keeping the station and grounds looking good. Chief Harvey wanted to confirm with the fire board that they are on board with putting a type 6 engine available for national response. The fire board agreed that they are all in agreement and it will help with the financial revenues. AFG

grant personnel has contacted the district for the memorandum of understanding (MOU) between the fire district that are participating in the grant that Chief Harvey wrote for the replacement of the SCBA's. Hopefully this is a good sign but still a slim chance for funding this grant. The VHF radios have been installed and the VFA grant payment request will be sent in.

Chief Harvey discussed the request that had been submitted to the BLM for the transfer of a type 6 engine to the fire district. Chief Harvey had been notified by email that De Beque Fire Protection District had been selected to receive the type 6 engine. This newer engine will replace the old 1998 brush engine and will not cost the taxpayers anything. It is in the best interest of everyone to keep these BLM engines in the area as a benefit to our federal partners.

The Fire District also received grant funding from the EMTS state of Colorado grant for the second power-load gurney. This will outfit both ambulances with the new power-load systems increasing both patient and staff safety.

Chief Harvey will forward the quarterly personnel certification report for their information. Staff members Nate Voorhees and Matt Bollig gave a short update on red crew status.

BOARD COMMENTS: None

ADJOURNMENT: Sling Herrman moved to adjourn the meeting. Melanie Hansen seconded the motion to adjourn.

Vote: Marge Mackey, aye; Annette Tanner, absent; Melanie Hansen, aye; Sling Herrman, absent; Toni Vincenzetti, absent. Motion passed.

Meeting adjourned at 7:55 PM.

Next regular meeting scheduled for August 13th 2019 at 6:00 PM.

Approved by the De Beque Fire Protection Board of Directors on August 12th 2019.


Annette Tanner - President


Toni Vincenzetti – Secretary/Treasurer

