



REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE STATION
Monday, December 11, 2023

MINUTES

CALL TO ORDER:

Pursuant to notice, the regular board meeting of the De Beque Fire Protection District was called to order by Vice President Ramthun at 6:00 p.m. on December 11, 2023.

OPEN WITH PLEDGE OF ALLEGIANCE TO FLAG:

The Pledge of Allegiance was recited.

ROLL CALL/ESTABLISH QUORUM:

Cynthia Farris	Present
Melanie Hansen	Present
Dustin Koehler	Present
Maria Ramthun	Present
Annette Tanner	Absent

OTHER PRESENT: Fire Chief Matis, Lieutenant Voorhees, Firefighter Adams, Firefighter Campbell, Secretary Latham

ADDITIONS OR DELETIONS TO AND APPROVAL OF AGENDA:

Motion was made and seconded to approve the agenda as presented.

Motion By:	Board Vice President	Maria Ramthun
Seconded By:	Board Member	Cynthia Farris
Vote:	Cynthia Farris	Aye
	Melanie Hansen	Aye
	Dustin Koehler	Aye
	Maria Ramthun	Aye
	Annette Tanner	Absent

Motion Passed.



APPROVAL ITEMS:

- 1) **Minutes** were presented to the BOD for consideration for: **November 13, 2023**

Motion was made and seconded to approve the minutes as corrected.

Motion By: Board Vice President Maria Ramthun

Seconded By: Board Member Cynthia Farris

Vote:

Cynthia Farris	Aye
Melanie Hansen	Aye
Dustin Koehler	Aye
Maria Ramthun	Aye
Annette Tanner	Absent

Motion Passed.

- 2) **Financial Reports** were presented to the BOD for: **October-2023**

Motion was made and seconded to approve the financial reports as presented.

Motion By: Board Vice President Maria Ramthun

Seconded By: Board Member Cynthia Farris

Vote:

Cynthia Farris	Aye
Melanie Hansen	Aye
Dustin Koehler	Aye
Maria Ramthun	Aye
Annette Tanner	Absent

Motion Passed.

- 3) **Insurance Adjustments** were presented to the BOD for: **October-2023**

Insurance Adjustment Amount - Write Down **\$987.34** Total Amount **\$987.34**

Insurance Adjustment Amount - Write Off **\$0.00**

Motion was made and seconded to approve the insurance adjustment write down and write offs as presented.

Motion By: Board Vice President Maria Ramthun

Seconded By: Board Member Dustin Koehler

Vote:

Cynthia Farris	Aye
Melanie Hansen	Aye
Dustin Koehler	Aye
Maria Ramthun	Aye
Annette Tanner	Absent

Motion Passed.



4) **Transfer of Funds for December**

Discussion ensued regarding December expenses and the need to transfer funds from the ColoTrust account to the main checking account to cover the end of year expenses. The funds will be deposited back when Colorado State DOL pays invoices for the summer 2023 fire assignments.

Motion was made and seconded to transfer \$100,000 from ColoTrust to main checking.

Motion By:	Board Vice President	Maria Ramthun
Seconded By:	Board Member	Dustin Koehler
Vote:	Cynthia Farris	Aye
	Melanie Hansen	Aye
	Dustin Koehler	Aye
	Maria Ramthun	Aye
	Annette Tanner	Absent

Motion Passed.

PUBLIC COMMENTS: None

OLD BUSINESS:

1) **Budget Discussion**

The state legislation has moved the timelines for counties to send adjusted tax figures to the Districts to January 3, 2024 and budget approval to January 10, 2024. We won't have solid figures until the counties (Garfield and Mesa) send us the data. A final budget will be ready during the regular BOD meeting on January 8, 2024 for approval.

NEW BUSINESS:

1) **Resolution 2023-16 - Approve Fire Truck Build**

Discussion ensued regarding ordering a new Fire Truck build. Chief Matis would like to lock in the price before increases occur, which would require BOD approval to set aside the monetary amount to purchase the fire engine. He presented a proposal amount from Front Range Fire Apparatus of \$1,300,000, and would add \$300,000 for expenses to equip the new fire engine, for a total of \$1,600,000. The BOD would like to postpone the discussion/vote to a future meeting.

Motion was made and seconded to postpone Resolution 2023-16 to a future BOD meeting.

Motion By:	Board Vice President	Maria Ramthun
Seconded By:	Board Member	Dustin Koehler
Vote:	Cynthia Farris	Aye
	Melanie Hansen	Aye
	Dustin Koehler	Aye
	Maria Ramthun	Aye
	Annette Tanner	Absent

Motion Passed.



2) Resolution 2024-01 Establish and Approve 2024 BOD Meeting Schedule

The 2024 BOD Meeting Schedule was presented to the Board for approval.

Motion was made and seconded to approve Resolution 2024-01 2024 BOD Meeting Schedule for the second Monday of each month.

Motion By:	Board Vice President	Maria Ramthun
Seconded By:	Board Secretary	Melanie Hansen
Vote:	Cynthia Farris	Aye
	Melanie Hansen	Aye
	Dustin Koehler	Aye
	Maria Ramthun	Aye
	Annette Tanner	Absent

Motion Passed.

FIRE CHIEF REPORT:

- 1) Trane Heater/AC Issue Update. Trane is having issues with their parts provider (Samsung) and now uses Mitsubishi products. The Trane representative does not anticipate a resolution with Samsung in the near future and told Chief Matis he would present our case up his chain of command. He suggested they might replace the unit if we pay labor charges for the work. Chief Matis was not favorable to paying labor charges as the unit is under warranty and Trane should honor that warranty. We have sent documents to our attorney to see what the next steps will be going forward.
- 2) The Staff Christmas Party was a success.
- 3) We are working on the budget figures pending notification from the counties on our anticipated tax revenue amounts.
- 4) The area Fire Chiefs are working on a mutual aid agreement and response chart.
- 5) The Garfield County meeting is now a regional meeting as more departments have joined the group.
- 6) The area departments are discussing how to address issues like Proposition HH in the future as a group.
- 8) Fire Chief Matis has been in discussion with the PV Fire District regarding a possible merger with DFPD. The DFPD BOD would like more data before meeting with PVFD BOD:
 - 1) PVFD breakdown of tax amounts of residential and oil and gas revenues;
 - 2) PVFD mill levy amount;
 - 3) How much revenue the PVFD generates;
 - 4) PVFD annual call volume;
 - 5) PVFD annual mileage volume.
- 9) Fire billing is still in process.
- 10) We have completed several (business) inspections.
- 11) Fire Chief Matis reported that it is hard to get the entire staff crew together for an employee incentive event. We have tried for two years to get together for a jet boat ride to no avail. He would like to consider some other options, one of which is membership to Black Canyon Shooting Range. Chief Matis asked the employees and they are interested in this possibility.



Discussion ensued regarding the pros and cons of this option. It is noted that we can drop the membership with no penalties at any time. We will revisit the discussion at the January 2024 meeting.

10) Crew Updates:

Firefighter Triston Quigley is our new full-time employee and has begun his new schedule.

BOARD COMMENTS:

- 1) The Christmas party was enjoyable.
- 2) Thanks to the Fire Fighters who came to the meeting.

ADJOURNMENT:

Motion was made and seconded to adjourn the meeting.

Motion By:	Board Vice President	Maria Ramthun
Seconded By:	Board Member	Cynthia Farris
Vote:	Cynthia Farris	Aye
	Melanie Hansen	Aye
	Dustin Koehler	Aye
	Maria Ramthun	Aye
	Annette Tanner	Absent
	Meeting adjourned at:	7:04 p.m.

Motion Passed.

Next regular meeting: **Monday, January 8, 2024**

Approved by the De Beque Fire Protection Board of Directors on: **1/8/2024**


Annette Tanner, President




Melanie Hansen, Secretary

Board of Directors:

Board President	Annette Tanner
Board Vice President	Maria Ramthun
Board Secretary	Melanie Hansen
Board Member	Cynthia Farris
Board Member	Dustin Koehler